



ACCA Governing Board
Regular Board Meeting Minutes
November 8, 2023 12:00 pm

The meeting was called to order by Rita McElfresh at 12:01 pm.

1. **Roll Call Taken by: Helenthal**

Present: Rita McElfresh, Audrey Sikula, Matt Miller and Tom Gaus

Not present: Tom Marquette

2. **Recognition of Visitors:** Shannon Lusk, Nichole Helenthal, Jim Hudson, Maureen Businger and Mariah Thomas

3. **Approval of Minutes from the October 11, 2023 Regular Board Meeting.**

McElfresh motioned to approve the minutes. Gaus moved to approve and Sikula seconded the motion. All were in favor. Motion carried.

The approval of the Special Board Training Minutes from 10/26/23 will be tabled until the next board meeting.

4. **Business of the Treasurer**

A. **October 2023 Financial Reports**

Hudson discussed the October 2023 Financial Reports (Budget vs Actual, Bank Reconciliation, Check Register and Cash Summary).

B. **November 2023 Five Year Forecast Resolution**

Hudson discussed the Five-Year Forecast and said the school is in good standing. The board had a short discussion with Hudson.

C. **Consolidated Funding Application Resolution**

RESOLVED, that the Board of Directors approves the Consolidated Funding Application as presented and authorizes expenditures substantially in accordance with the application.

McElfresh motioned to approve 4A, 4B and 4C.. Gaus moved to approve and Sikula seconded the motion. All were in favor. Motion carried.

D. Staff Personal Day Compensation

Hudson discussed compensating staff for unused personal days at the end of the school year. The board discussed and decided to compensate all staff at their per diem rate for unused personal days at the end of the school year. McElfresh motioned to approve 4D. Miller moved to approve the motion and Gaus seconded the motion. All were in favor of approving the motion. Motion carried.

E. Paula Berry Additional Compensation of \$1,800 for FY 2023-2024

Hudson discussed compensating Paula Berry \$200 per month for her health insurance. The board discussed and agreed to do so. McElfresh motioned to approve 4E. Gaus moved to approve the motion and Sikula seconded the motion. All were in favor of approving the motion. Motion carried.

5. Business of the Superintendent/Assistant Superintendent

A. ACCA General Substitute List (as provided by MOESC)/\$100 per day

1. Alivia Carsey Goettl
2. Rachel Jamieson
3. Jacob Littleton
4. Ray Stone
5. Stanley Wertz

Lusk recommended that the above individuals be approved as substitutes for the remainder of the 2023-2024 school year at a rate of \$100 per day. The board had some discussion and was in agreement to approve the substitutes and also allow Lusk to hire substitutes without limitation as needed as individuals as added on the MOESC list. McElfresh motioned to approve 5A (ACCA Substitute List) and Lusk hiring substitutes without limitations (vetted by MOESC). Gaus moved to approve the motion and Sikula seconded the motion. All were in favor of approving the motion. Motion carried.

B. ACCA Administration Report (Superintendent/Asst. Superintendent/Dean)

Lusk discussed the current enrollment, verification of residency, suspension/expulsions, student discipline, PBIS Grading Period 1 data, Student Participation/ACCA Outreach, Career/College Readiness, District Reports/Business, Building Maintenance (update from Helenthal) and Updates/Announcements. Helenthal discussed Special Education and Grants.

McElfresh motioned to approve 5B. Gaus moved the motion and Sikula seconded the motion. All were in favor of approving the motion. Motion carried.

7. **Board Chair Report**

McElfresh discussed the Board Chair Report. There was some discussion with the board.

8. **Sponsor Update**

Businger discussed the sponsor updates for ACCA. The board asked some questions and there was further discussion about the updates.

Lusk motioned to go into Executive Session for the purpose of the appointment, employment, discipline, promotion, demotion, evaluation or compensation of an employee or public official.

The Executive Session began at 1:05 pm.

Roll Call by Helenthal.

In Attendance: Miller, McElfresh, Sikula and Gaus.

McElfresh motioned to go out of Executive Session at 1:17 pm.

McElfresh motioned to adjourn the meeting. Gaus moved to motion and Sikula seconded the motion. All were in favor of the motion. Motion carried.

Meeting was adjourned at 1:18 pm.

Rita A. McElfresh
Board Chair

01/10/24
Date

JH James Hudson
Treasurer

01/10/2023
Date