



ACCA Governing Board  
September 23, 2020  
Virtual Meeting  
12:00 p.m.  
Regular Board Meeting Minutes

The Regular Board Meeting was called to order by Tom Gaus, Board President  
at 12:01 p.m.

1. Roll Call

Roll was taken by Helenthal:

Present: Tom Gaus, Matt Miller, Audrey Sikula, Rita McElfresh

Absent: Kevin Lacey

2. Recognition of Visitors: Shannon Lusk, Nichole Helenthal, James Hudson, Lori Wood

3. Approval of Minutes: Board was asked to approve minutes from August 26, 2020 Special Board Meeting. Gaus moved to motion, Miller motioned to approve, and Sikula seconded the motion. All were in favor, motion carried 3-0.

4. Business of the Treasurer

Monthly Financial Report (September)- Hudson stated that we earned \$152.00 this month, and that the cash balance was higher than last year. The 5-Year forecast increased cash balance by 5.9%, 14% higher than last year. Negative cash balances were taken care of with FER submitted. Hudson noted that we won't have a good trend analysis until next year (based on May 5-Year Forecast). Supplies/Materials -need to increase some, 64.2% of our budget, but 13.1% less than projection.

Hudson recommended the approval of Houston Services Contract to employ the services of a tech coordinator once a week at ACCA (hardware/software/infostructure).

Gaus moved to motion that the September financials and the Houston Services Contract be approved, Sikula motioned, and Miller seconded the motion. All were in favor. Motion carried 3-0.

Rita McElfresh arrived at the meeting at 12:10 p.m.

Hudson wanted to discuss Administrative Guidelines for personnel benefits, he asked that the administration and board review the guidelines and email him with any changes or suggestions. It was suggested that severance payment could be given for unused sick time. Hudson will bring up guidelines at the next meeting.

Gaus asked what Lusk's official title should be, Executive Director or Superintendent, because there was some question about it. Wood explained that in a Community School the administrator could hold a superintendent's position without a superintendent's license. Gaus asked Jim to change it on Lusk's contract, thus naming her superintendent, instead of Executive Director.



4. Business of the Executive Director/Assist. Director

Lusk asked for approval for the following policies/resolutions to be reviewed/ updated and/or adopted, COVID-19 policy/coordinator (Shannon Lusk) , Career Advising Policy, Parental Involvement Policy, Students At-Risk Policy, Attendance Policy,Academic Prevention/Intervention Policy. Gaus moved to motion, McElfresh motioned, and Sikula seconded the motion. All were in favor, motion carried 4-0.

Helenthal asked for approval of the 21st Century Grant Tutors at \$15 per hour: Sue Franklin, Hannah Otto, Andrew McCoy, Haleigh Dean, Marilynn Workman, Amy Nalley, Shannon Lusk, Susan Miller, Paula Berry, and Nichole Helenthal. Gaus moved to motion, Sikula motioned to approve, and McElfresh seconded the motion. All were in favor. Motioned carried 4-0.

Helenthal asked for approval for the stipends for the 21st Century Grant club/advisory/coordinator/evaluator positions: Hannah Otto \$2,500, Amy Nalley \$5,000, Haleigh Dean \$1,000, Marilynn Workman \$1,000, Andrew McCoy \$1,000, Paula Berry \$1,000, Shannon Lusk \$1,000, Nichole Helenthal \$4,000, Sue Franklin \$500, Susan Miller \$250, and Dr. Howard Walters \$4,000. Gaus moved to motion, Miller motioned to approve, and McElfresh seconded the motion. All were in favor, motioned carried 4-0.

Lusk and Helenthal asked for approval for the transference of sick day to Marilynn Workman for the purpose of maternity leave. Lusk and Helenthal would both donate 15 days each to Workman for that purpose. Gaus moved to motion, McElfresh motioned to approve, and Sikula seconded the motion. All were in favor, motion carried 4-0.

Lusk asked for approval for the School Liaison position to add 10 hours to the existing 10 hours that the Mental Health and Recovery Board provides. However, upon examining the contract, Lusk pointed out that the payment amount on the contract was incorrect. It was brought to Hudson's attention. Hudson stated that he would contact Steve Stone, get it corrected and this contract should be tabled until the next board meeting.

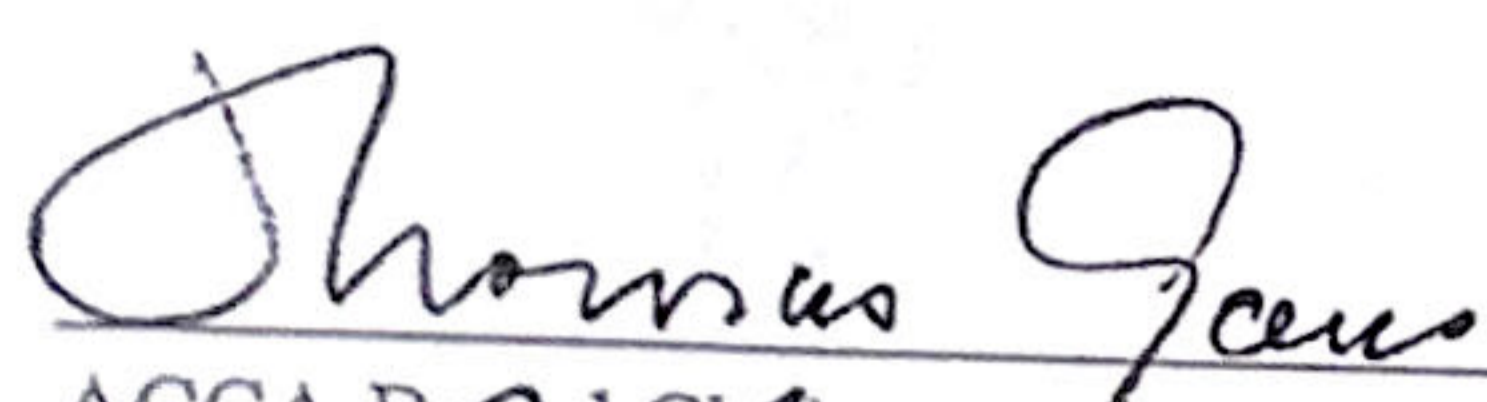
Lusk updated the Board and Sponsor with the Director's report. Lusk reported that the current enrollment was at 95 students. There were no suspensions or expulsions for September. Berry conducted a validation of residency check on 3 random students. All students checked out. The paperwork is on file in the main office. Lusk informed the Board.Sponsor that there will be a fire drill on Thursday, September 24th (10 days from opening of school).Lusk reported that school, despite the new requirements/guidelines for COVID-19 have been going well.

5. Sponsor Update:

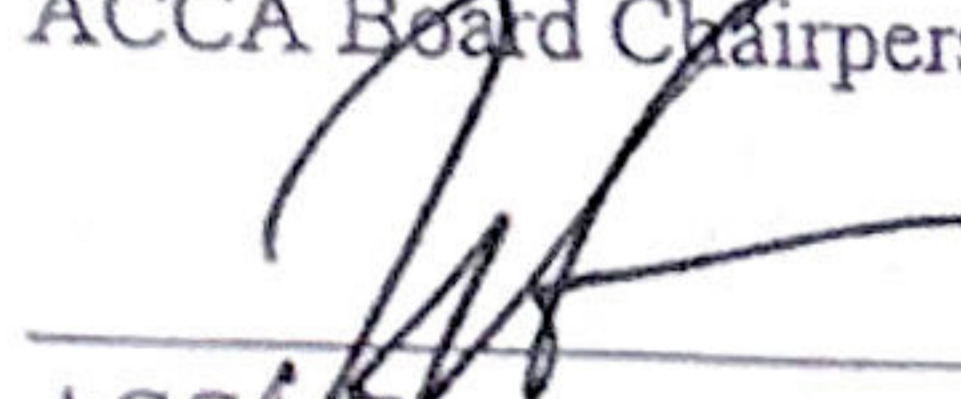
Lori Wood reminded the administration and Board that the letter of intent to renew needs to be sent to her as soon as possible. She informed everyone that the state is still in negotiations with NWEA regarding MAP testing and more info on that will be communicated soon. Reminder to Lusk and Helenthal to have an LPDC committee in place. Wood also stated that the administration has done a great job so far and has been doing a great job with the updates of the website.

Gaus moved for a motion to adjourn, McElfresh motioned to adjourn, and Miller seconded. All were in favor, motion passed 4-0.

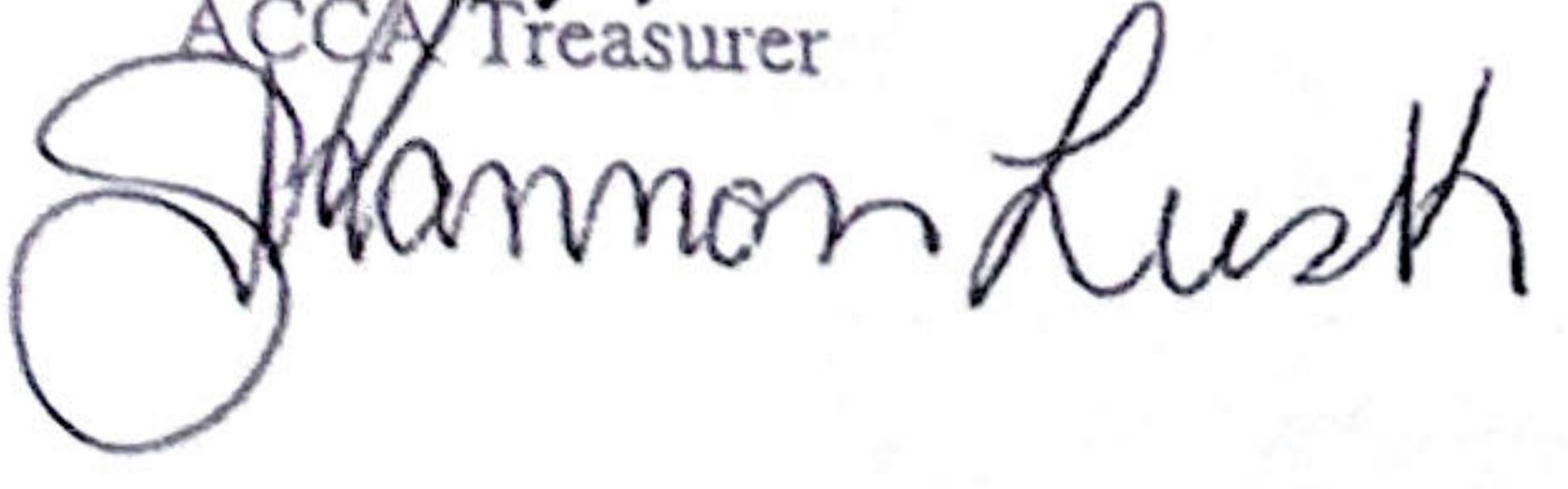
The meeting was adjourned at 1:02 p.m. by Tom Gaus, 2020 Board President.

  
ACCA Board Chairperson

10/21/20  
Date

  
ACCA Treasurer

10/21/20  
Date



10/21/20