



ACCA Governing Board
Regular Board Meeting Minutes
October 19, 2022 12:00 pm

The meeting was called to order by Rita McElfresh at 12:05 pm.

1. **Roll Call Taken by: Lusk**

Present: Rita McElfresh, Audrey Sikula, Tom Marquette
Matt Miller arrived at 12:13 pm

Not present: Tom Gaus

2. **Recognition of Visitors:** Shannon Lusk, Nichole Helenthal, Jim Hudson and Jamie Lormeau

3. **Executive Session for the Compensation of a Public Employee or Official.**

McElfresh motioned to go into Executive Session. Marquette moved to approve and Sikula seconded the motion. All were in favor of approving the minutes. Motion carried.

The Executive session started at 12:06 pm.

Roll call for Executive Session: McElfresh, Sikula, Marquette, Hudson, Lormeau and Lusk were in attendance.

McElfresh motioned to leave the Executive Session. Miller moved to approve and Marquette seconded the motion. All were in favor of leaving the executive session. Motion carried.

The Executive Session ended at 12:31 pm.

Governing Board Discussion. McElfresh motioned to approve the Improvement Plan presented by Lormeau. Sikula motioned to approve and Miller seconded the motion. All were in favor of approving the Improvement Plan presented by Lormeau. Motion carried.

4. **Approval of Minutes for the September 21, 2022 Regular Board Meeting, the September 27, 2022 Special Board Meeting, The September 21st Regular Board Meeting Minutes were tabled until the November 2022 board meeting.**

McElfresh motioned to approve the September 27th Special Board Meeting Minutes. Sikula moved to approve and Marquette seconded the motion. All were in favor of approving the September 10 Special Board Meeting Minutes. Motion carried.

McElfresh motioned to approve the October 10th Special Board Meeting Minutes. Sikula moved to approve and Marquette seconded the motion. All were in favor of approving the October 10th Special Board Meeting Minutes. Motion carried.

5. **Business of the Treasurer.** Hudson explained that ACCA earned \$610 in interest last month due to the rates increasing again. This almost pays for our monthly fiscal services. Hudson stated that we were waiting on the money from the Consolidated FER that he worked on with Helenthal and that should be about \$200,000. We should receive that by the end of October 2022. The general fund will be reduced by around \$16,500 due to OdysseyWare being switched to a grant as it provides credit recovery options.

Hudson also explained that we are now required to approve the Consolidated Funding Application Resolution each month. Lusk explained that this is a requirement from the Office of School Sponsorship. Hudson presented the resolution for the Consolidated Funding Application for the month of October 2022.

ACCA's CCIP plan and expenditures were reviewed and approved by the board during this meeting.

Hudson presented the ACCA School Annual Budget for 2022-2023. He stated that our benefit portion is 8.9%. He explained that we have \$342,000 of salaries coming from ESSER 3. We have until September 2024 to spend the ESSER 3 money. The biggest portion of our purchased services is the rent for our building. We currently pay \$6,900 per month for use of the building. He stated that we naturally see an increase in numbers in November and December.

Hudson explained that the pricing COSE Health and Wellness Trust for 2022-2023 will be prorated effective November 2023.

McElfresh motioned to approve the September 2022 Financial Reports, the Consolidated Funding Application Resolution and Annual Budget Report. Miller moved to approve and Sikula seconded the motion. All were in favor of approving 5A through C. Motion carried.

6. **Business of the Superintendent/Assistant Superintendent**

Lusk presented the ACCA 2021-2022 Annual Report. The ACCA 21-22 State Report Card was included in the report. The Overall School Rating "Exceeds Standards"; Progress (up to 3 years data): Exceeds Standards, Gap Closing: Exceeds Standards (71.3%), Achievement Component: Met Standards (54.2%), Graduation Rating: Exceeds Standards (60.8%); 4 year graduation rate (55%), 5 year graduation rate (70.6%), 6 year graduation rate (52.2%), 7 year graduation rate (65.4%), 8 year graduation rate (58.3%). ACCA dealt with a lot of transient students throughout

the year. Our economically disadvantaged student population during 2021-2022 was 72.58%. Our special education population during 2021-2022 was 27.01%. The amount of money we spent per pupil was \$8,691.76. OSS Rep Wood reviewed the report prior to approval, and gave feedback to administration concerning the STARS Test data. Lusk discussed this with the board and all agreed that the appropriate revisions should be made.

McElfresh motioned to approve the ACCA 2021-2022 Annual Report with the revisions reviewed by the board. Miller moved to approve and Sikula seconded the motion. All were in favor of approving the ACCA 2021-2022 Annual Report with the amendment mentioned. Motion carried.

Lusk explained that the board approved the Mid-Ohio Educational Service Center (MOESC) Membership during the September 2022 board meeting. MOESC sent a membership contract that needs to be signed. She reminded the board that this would give us access to the sub list, PD opportunities and our students will be able to participate in a County-wide Art show free of cost. McElfresh motioned to approve the MOESC contract. Miller moved to approve and Sikula seconded the motion. All were in favor of approving the MOESC contract. Motion carried.

Lusk presented two resolutions for approval for district compliance. She mentioned that the first resolution was for the Special Education Policy Manual. She explained that Helenthal worked very hard on the The Special Education Policy Manual and asked if anyone had questions for Helenthal. Noone had any questions regarding the manual. The second resolution was for the Testing exceeding 2%. McElfresh motioned to approve the two resolutions. Miller moved to approve and Gaus seconded the motion. All were in favor of approving the two resolutions. Motion carried.

Lusk explained that we have Grant Personnel that we recommended for approval.

Helenthal presented the individuals listed below for 21st Century Grant Stipends during the 2022-2023 school year.

Paula Berry	\$1,000	Family Night Amenities
Hannah Mast	\$2,500	Student Leadership/STARs Data
Nichole Helenthal	\$4,000	21st Century Grant Director
Hanna Smith	\$1,000	Special Events/ Publicity
Marilynn Brown	\$2,000	Tutoring Coord./STARs Data/Afterschool Prog. Admin
Kelsey Wade	\$1,000	Community Service Coordinator

Helenthal presented the individuals listed below for 21st Century Program Event Staff at \$15 per hour during the 2022-2023 school year.

Paula Berry	Hannah Mast	Nichole Helenthal
Amy Nalley	Marilynn Brown	Hanna Smith
Joe Moss	Ryan Shepherd	Sue Franklin
Shannon Lusk	Sarah Toki	Jody Toms
Ryan Dillard		

McElfresh motioned to approve the 21st Century Grant Stipends and Event Staff for the 2022-2023 school year. Miller moved to approve and Marquette seconded the motion. All were in favor of approving the 21st Century Grant Stipends and Event Staff for the 2022-2023 school year. Motion carried.

ACCA Administration Report (Superintendent/Asst. Superintendent/Dean)

Our current enrollment is 71 students and 23 special education students. Community schools are not given the same online option as public schools. We usually have an influx of students in November and January. We have not had any suspensions or expulsions. We have done a lot of restorative discipline with our students. We have had several conversations with students about their behavior and also had students complete community service. Mrs. Brown has done a great job. We have two of our students serving on the youth board of the Ashland Historical Society. One of the two students was elected as an officer of the youth board. Lusk mentioned that about 150 golden tickets have been handed out so far this year. We are looking at possibly participating in the Christmas parade this year. Paula Berry completed the verification of residency for three students. Each student had the appropriate paperwork in place.

Helenthal discussed the 21st Century Grant Updates. She explained that ACCA is hosting the Family Fun Night Carnival on Thursday night from 5 pm to 7 pm. She expressed appreciation to all of the board members who are volunteering their time to work at the carnival. She mentioned there will be cotton candy, sno-cones and popcorn. There will also be carnival games with prizes. She explained that this is all free to anyone who attends the family fun night. Helenthal then mentioned other events that are coming up in the near future. The Akron Zoo comes in November and on December 1st we rented out the Kroc Center Waterpark, Laser tag and Basketball Court. She explained that her goal is to start planning on researching/writing the new grant in November as this is the last year for our 5-year grant cycle. She stated that she has been talking with Dr. Howard Walters. He is working on the last report that he is doing for our grant. He recommended Ms. Emily Harstine of Ashland. I have contacted her and in the process of contacting her to set up a meeting. Walters explained that he would be willing to come over during the after-school program and talk to students about future careers, etc. He really enjoys working with our student population. Tutoring started last week and the students will start going to the Kroc Center every Tuesday from 2:45 pm to 4:00 pm to play basketball next week.

Lusk gave some updates and announcements. She said that the NC State launch will be this Thursday at 4 pm. She said that Helenthal and her will be doing a podcast at some point as well. The FAFSA night has been scheduled for November 10th. She mentioned that she would like host an Alumni Night with NC State to encourage participation in the college classes. NC State has hired personnel to work the front desk. We will train them at the first of the year (January 2023).

McElfresh motioned to approve the ACCA Administration Report.. Miller moved to approve and Sikula seconded the motion. All were in favor of approving the ACCA Administration report. Motion carried.

7. Sponsor Update -

Lusk explained that Lori Wood could not attend the meeting, but sent her update to be read during the sponsor update. Wood gave the administration feedback on the annual report as it pertained to the STARS score reporting section and advised which data would be more beneficial in the marketing of the district. The annual report needs to be available to parents by October 31.

Wood thanked Lusk for presenting at our Career Tech training on the stumbles and successes of creating an articulation agreement.

The Fall Survey has not been released, She will contact us as soon as it is and schedule the fall site visit. She reminded everyone that the Federal Programs inservice is today.

Wood said to make sure we note on our agenda and/or your minutes that your CCIP plan and expenditures have been reviewed by the board and the resolution needed to be included monthly. Wood said she knows that Jim already does this, but the auditors are noting this on their management letters.

She said that ACCA's remote learning plan needs to be reviewed every six months. This is another compliance "hoop" She said that we can add it to our Administration report or the agenda each month that no change has been noted to the plan or you can mark your calendar and do it every six months.

She reminded everyone to complete the Sunshine Law Training and Ethics Training, if they have not already done so. The certificates need to go to Lusk.

8. **Board President's Report** - McElfresh reminded us that we must review the Safety Policies by the end of October 31st. Lusk explained that the Governing Policy Manual was reviewed and approved as a whole during the August 3rd Special Board Meeting.

Lusk explained that the Emergency Operations Manual was revised by herself, Deputy Hammond and Deputy Hamilton. She explained that it is reviewed with the staff, but copies are not allowed to be dispersed. McElfresh mentioned that she would like to see all the reasons that the board is allowed to use when going into executive session always listed on the board agenda.

McElfresh motioned to adjourn the meeting. Sikula moved the motion and Marquette seconded the motion. All were in favor of adjourning the meeting. Motion carried. Meeting was adjourned at 1:37 p.m.

Rita A. McElfresh
Board Chair

11/16/22
Date

J. A.
Treasurer

11/16/2022
Date