



**ACCA Governing Board**

**January 20, 2021**

**Virtual Meeting**

**12:30 pm**

**Regular Board Meeting Minutes**

Meeting was called to order by Kevin Lacey at 12:30 pm.

**1. Roll call was taken by Helenthal:**

Present: Kevin Lacey, Tom Gaus, Audrey Sikula, Rita McElfresh, Matt Miller  
Not Present: All Present

**2. Recognition of Visitors:** Lori Wood, James Hudson, Shannon Lusk, Nichole Helenthal, Hannah Otto

**3. Approval of minutes from November 18., 2020 Regular Meeting:** Lacey asked for a motion to approve the minutes. Gaus moved, and McElfresh seconded the motion. All were in favor of approving the minutes. Motion carried.

**4. Business of the Treasurer**

Hudson explained that the 2-year audit process has started, and it will be changing to an annual process. Interest rates are terrible, but the cash balance is good. There has been a large increase due to our enrollment. We received \$53,000 in November and \$79,000 in December. We are back to our 2019 cash level. There was a 3.1% increase on all funds. There is a negative cash balance for the 510 and 507 grants, but that will change as soon as we get the reimbursement from ODE. We came in a lot lower than on salaries than we budgeted for. We are currently coming in at 32.1% and budgeted for 47.2%. We will see bigger savings in benefits as well.

Hudson asked if there were any questions. Gaus had a question. He asked why there were payments made to Ashland City Income Tax. Hudson explained that we pay them for services (transportation, etc.).

Hudson proposed to approve the monthly financial reports for November and December 2020. Lacey asked for a motion to approve the reports. McElfresh moved, and Gaus seconded the motion. All were in favor of approving the monthly financial reports. Motion carried.

## **5. Business of the Superintendent/Assistant Superintendent**

Lusk recognized awards for two staff members. Helenthal received the “Mix 106.1” Teacher of the Month for December 2020. Otto received the “ACCA Staff Member of the Month” for December 2020.

Lusk proposed the approval of two substitute teachers –Kelsey Wade is a graduate of Ashland University with a major in English. Ashley Helenthal is a graduate of Ashland University with a double major in marketing and psychology. Lusk asked for a motion to approve the substitute teachers. Sikula moved and McElfresh seconded the motion. All were in favor of approving the substitute teachers. Motion carried.

Lusk proposed to accept the resignation of Lynn Ambers, Intervention Specialist. Lacey asked for a motion to approve the resignation as of January 1st. McElfresh moved and Gaus seconded the motion. All were in favor of approving the resignation. Motion carried.

## **6. ACCA Administration Report (Superintendent/Asst. Superintendent/Lead Teacher)**

Lusk explained that there are currently 99 students enrolled (26 of those students have disabilities). One student was suspended due to disrespect/vulgarity. There were no expulsions.

Otto explained that there has been a 95% return rate on the remote learning work. Half of that work is fully completed when it is submitted.

Paula Berry pulled three random students and they all had their documentation for verification of residency.

Helenthal discussed some 21st Century Grant Updates. She explained that students have participated in painting classes, study tables (tutoring), learning games, outdoor trips and participated in an escape room at Masterminds in downtown Ashland. She explained that all is going well and that she is currently gathering information for the upcoming CAPA visit with ODE.

Lusk discussed the renewal of the Sponsorship Contract with OSS. She explained that we completed the interview process, and everything looked good. Lori Wood explained that ACCA got a great score on the rubric. She said the next steps will involve meeting with Lusk and Helenthal.

Lusk explained that right before winter break, she received a call from Chris Shaefer regarding the school building roof. Shaefer mentioned this was discussed about 3 years ago and need repaired. He said he was not going to ask the school to pay for it. If we were required to pay, then everything would have to stop, and we would have to have approval because it is public money. Lusk asked that we be given time to move the school schedule around for the roof replacement.

Lusk asked for a motion to accept the administration report. Gaus moved, and McElfresh seconded the motion. All were in favor. Motion carried.

**7. Sponsor Update**

Wood explained that the ESSER 2 funds will be available this week or next. These funds must be kept separate from ESSER 1 funds.

Wood explained the new substitute teacher rule that is in effect for this year only. The substitute teachers do not need a college degree. They must pass a background check and have a high school diploma. This is considered an emergency sub license that is only valid until the end of the school year.

Wood discussed meeting the needs of the students with disabilities due to the resignation of Ambers. Lusk and Helenthal mentioned that they have been looking for a replacement and will be interviewing candidates.

Lacey moved for a motion to adjourn, McElfresh motioned for adjournment and Gaus seconded the motion to adjourn. All were in favor. Motion carried.

**The meeting was adjourned at 1:15 pm by Kevin Lacey, 2021 Board President.**

  
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ACCA Board Chairperson

3/24/21

  
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ACCA Treasurer

3/24/21