

**ASHLAND COUNTY**  
**ACCA**  
**COMMUNITY ACADEMY**

**ACCA Governing Board**  
**April Regular Meeting Minutes**  
**April 21, 2021 12:30pm**  
**ACCA Conference Room/Virtual**  
**716 Union St. Ashland, OH 44805**

**Meeting called to order by Rita McElfresh, Vice President, at 12:27 pm.**

**Roll Call was taken by Lusk:**

Present: Matt Miller, Audrey Sikula and Rita McElfresh

Not Present: Kevin Lacy and Tom Gaus

**Recognition of Visitors – Shannon Lusk, Nichole Helenthal, Jim Hudson, and Lori Wood.**

**1. Approval of Minutes from the March 17, 2021 Regular Board Meeting and the March 24, 2021 Special Board Meeting.**

McElfresh proposed a motion to approve the minutes from the March 17, 2021 Regular Board Meeting and the March 24, 2021 Special Board Meeting. Sikula moved the motion and Miller seconded the motion. All were in favor of approving the minutes. Motion carried.

**2. Business of the Treasurer**

Hudson reviewed the March 2021 Financial Reports. He discussed the Budget vs. Actual, Bank Reconciliation, Check Register and Cash Summary. He stated that we are going in the right direction financially. He explained that our general fund is higher than it was at the same time in FY19. He further explained that he fully anticipates being under budget this year. He stated that it was due to the efforts of the ACCA Administration. McElfresh moved for a motion to approve the financial reports. Miller moved the motion and Sikula seconded the motion. All were in favor of approving the financial reports. Motion carried.

**3. Business of the Superintendent/Assistant Superintendent**

Lusk recognized Ms. Marilynn Workman as the "ACCA Staff Member of the Month" for March 2021. This was discussed prior to the meeting coming to order as it was informational.

Lusk recognized Rachel Small for donating snacks to the after-school program. She also recognized Margaret Heban for donating \$500 to be used for snacks for the after-school program. Lusk requested that the board accept the \$500 check. McElfresh moved for a motion to approve the \$500 donation. Sikula moved the motion and Miller seconded the motion. All were in favor of approving the donation check for the after-school snack program. Motion carried.

Lusk requested that the board approve the employment of Walker Keaton, as a substitute for the vacant Math Instructor position, until the end of the 2021 school year. Lusk requested that the Board approve his daily rate at \$120 per day. This rate is based on the expected job duties that Keaton will perform.

Lusk requested that the board approve the employment of Joe Moss as an Intervention Specialist for the 2021-2022 school year at a salary of \$39,500.

McElfresh moved for a motion to approve the employment of Walker Keaton and Joe Moss. Sikula moved the motion and Miller seconded the motion. All were in favor of approving the employment of ACCA personnel. Motion carried.

Lusk informed the board that Helenthal had met with Mid-Ohio ESC and Mansfield Psychology Services to discuss testing services for ACCA students with disabilities. Helenthal reviewed the contract summary that was given to ACCA by Mid-Ohio ESC. The board agreed that there needed to be an addendum on the contract, stating what services MOESC are providing ACCA, with each evaluation fee. MOESC also needed to clarify what they expect from ACCA as well. ACCA will also need a copy of their liability license, background checks, and copies of their licenses for the school records. The board tabled the approval of this contract until the next board meeting.

Lusk requested the approval of the OSS Sponsorship Contract and the OSS Sponsorship Contract Resolution. She explained that ACCA was given a 5-year contract. McElfresh moved for a motion to approve the OSS Sponsorship Contract and Resolution. Miller moved the motion and Sikula seconded the motion. All were in favor of approving the contract. Motion carried.

Lusk requested the approval of the dates for the 2021 ACCA Graduations and the ACCA Formal Dance. The proposed first ACCA Graduation date is June 19, 2021. Lusk stated that ACCA Summer School will take place June 17-June 23rd, for those students/potential graduates who need remediation and intervention, and that a second Graduation be set on June 24, 2021. The same protocol/even procedures for graduation will be the same as the previous school year. The proposed ACCA Formal Dance (Prom) date is June 5, 2021, from 6-9 pm. McElfresh moved for a motion to approve the dates for 2021 ACCA Graduations and ACCA Formal Dance (Prom). Sikula moved the motion and Miller seconded the motion. All were in favor of approving the dates for both ACCA Graduations and the ACCA Formal Dance (Prom). Motion carried.

Superintendent's Report

Lusk reported that the current enrollment is 100 students. There were zero suspensions/expulsions. A verification of residency of three random students was conducted by Mrs. Berry, and all of the proper documentation was validated.


**6. Sponsor Update**

Wood discussed the academic program review. She also explained that the window for the Renaissance STAR testing will open early. Students will be able to log in and test shortly. Wood handed out a list of important dates and notes and asked administration and the Governing Board to review them.

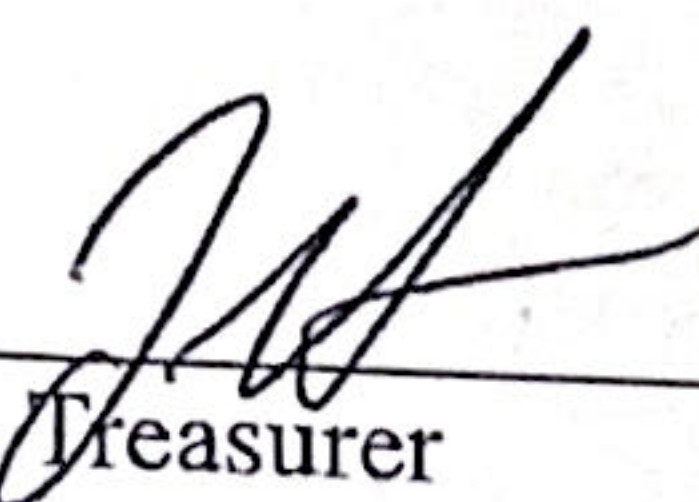
**7. Adjournment**

McElfresh proposed the meeting be adjourned. Sikula moved the motion. Miller seconded the motion. All were in favor of adjourning the meeting. Motion carried.

**The meeting was adjourned at 1:02 pm by McElfresh, 2021 Board Vice-President.**

  
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ACCA Board Chair

5/21/21  
Date

  
\_\_\_\_\_  
ACCA Treasurer

05/21/2021  
Date