



**Governing Board Regular Meeting Minutes**  
**May 18, 2022 12:00 pm**  
**ACCA Conference Room**  
**716 Union Street, Ashland Ohio 44805**

The meeting was called to order by Rita McElfresh at 12:05 pm.

**1. Roll Call Taken by: Helenthal**

Present: Rita McElfresh, Tom Gaus, Audrey Sikula

Not Present: Kevin Lacey, Matt Miller (Miller arrived at 12:10 pm)

**2. Recognition of Visitors:** Shannon Lusk, Nichole Helenthal, Jim Hudson, Lori Wood

**3. Approval of minutes from April 20, 2022 Regular Board Meeting.** McElfresh motioned to approve the minutes. Gaus moved to approve and Sikula seconded the motion. All were in favor of approving the minutes. Motion carried.

**4. Recognition of Awards -** Lusk recognized Hannah Mast with the “ACCA Above and Beyond Award” for April 2022. She is the Dean of Students and ELA teacher. The second half of the year she has taken on a lot of additional work. She is a hard worker, helps with discipline and a team player. She also recognized Shepherd as “ACCA Staff Member of the Month” for April 2022. Lusk exclaimed that Shepherd is a hard worker, always helps out, dedicated and loved by the students.

**5. Business of the Treasurer -** Hudson presented the April 2022 Financial Reports and a resolution for the 5 year forecast. McElfresh motioned to approve the April 2022 Financial Reports. The investment earnings are just under \$100. He anticipates bigger increases in overall interest. ACCA is 47% higher and ended March surpassing the 2019 figures. There are several negative balances due to the ESSER fund. Hudson has sent the Project Cash Requests to get those funds reimbursed. He reviewed our financial reports with Rebecca Vogler and everything looks good. The financials heavily rely on that 85 to 95 enrollment number. He explained that he has no concerns and is very pleased financially. Hudson also explained that there are potential significant changes for FY24 and FY25 funding. The next fiscal year reflects new salary changes. The financials are currently based on an 85 FTE. Still waiting on renewal information for the benefit portion. Hudson would still like to reach out to the consortium. The purchased services have increased and one reason is the increase in utility costs as they have been inflated. Not that concerned about FY25 and FY26. If changes need to be made at that time, then we can do that. McElfresh motioned to approve the April 2022 Financial Reports and the resolution for

the 5 year forecast. Sikula moved to approve and Gaus seconded the motion. All were in favor of approving the April 2022 Financial Reports and resolution for the 5 year forecast. Motion carried.

6. **Business of the Superintendent/Assistant Superintendent** - Lusk presented the 2022-2023 school calendar for approval. She stated that the school will begin on August 31st and end on June 1st. She stated that the staff was excited about this calendar. The calendar is for 171 days and includes 11.5 extra days (66.6 hours) of school. This will help out with snow days, illness, etc. McElfresh motioned to approve the 2022-2023 school calendar. Sikula moved to approve and Gause seconded the motion. All were in favor of approving the 2022-2023 school calendar. Motion carried.

Lusk explained that Susan Miller has submitted her resignation as the Attendance Specialist. Her employment will end at the end of her contract on July 31, 2022. Her letter explained that she has enjoyed her time here and thanked everyone for the opportunity. McElfresh motioned to approve the resignation of Miller. Gaus moved to approve and Miller seconded the motion. All were in favor of approving the resignation. Motion carried.

The current enrollment is 88 students and this includes 29 special education students. The enrollment is still going strong. There was one suspension and zero expulsions. Student participation has been good. Attendance letters went out two weeks ago as they are sent out on a monthly basis to every student. Any attendance problems are also referred to the school Resource Officer (SRO) and our school liaison.

Paula Berry completed the verification of residency on three students. All three were valid. Helenthal explained that the Cedar POint Field Trip is coming up on June 6th. There will be 40 students attending. The ACCA prom is on June 4th. Rover Tuxedo came to the school and measured the boys for tuxedos. The girls are getting spray tans, nails and up-dos (hair). The theme for the prom is "Old Hollywood - Stuff things are made of". Grand March starts at 6:40 pm and the prom starts at 7:00 pm and lasts until 10:00 pm. We have a DJ and will also have a buffet of food for the students who are attending the dance. Helenthal explained that she is currently working on the Continuation Plan Grant and the New Grant. She stated that it is due next week. She plans on submitting it next Wednesday, but it is not due until Friday at 5 pm. She explained that she has been in contact with Sheryl Villegas and received the partner agreement for the last year of the current grant. Tim Haglund from the Kroc Center is working on getting the partner agreement for the new grant to Helenthal.

Lusk announced that the Title 1 Meeting for 2022-2023 school year is May 31, 2022 at 3 pm. This has been posted on our website and facebook. Mindy Wymer has been accepted to a PhD program for the upcoming school year. She requested to work part-time next year. She will teach CBI and help with the special education caseload. Her contract will be 184 days and she will work from 8 am to noon. The contract will be amended to part-time employment and will be presented during the June board meeting. Lusk explained that she is looking to hire a 7th and 8th grade instructor for Math and Science. These students would still go to Ms. Smith for Social

Studies, Ms. Wade / Mrs. Mast for ELA and Lusk for Art. She will be looking for someone at the entry level. Mrs. Brown will oversee Algebra 1 and Biology. She will also be looking for an Attendance Specialist.

NC State is going to offer night school at our building this fall. Lusk explained that this will be night school for adults and students. They will bring in their own people to register everyone. More information will come on this.

Lusk explained that the New Policy Manual just needs a few things added to it and it will be put into google drive.

Lusk stated that the Career Fair is tomorrow. All students will attend from 9 am to 1 pm. Sue Franklin put a lot of work into getting several vendors from the community to come and talk with the students. This took a lot of time and effort. She did a great job setting up the Career Fair. Student Leadership members also created a booth about Mental Health Wellness. The entire school will tour the Career Fair throughout the school day. Lusk said that the Times-Gazette will arrive at 10:00 am.

Lusk explained that we are continuing the search for Food Services for the 2022-2023 school year. Hudson explained that he is working with two different companies to get the best quote as to who could take care of the maintenance part of the lunch program. Helenthal said she will continue contacting different vendors and will relay that information to the board.

McElfresh motioned to approve the ACCA Administration Report. Sikula moved to approve and Miller seconded the motion. All were in favor of approving the report. Motion carried.

7. **Sponsor Update** - Wood explained to the Board that the State Board of Education has selected Steve Dackin (Former VP of the education board) as the new State Superintendent. She also mentioned that the Dyslexia Guidebook is finished. There will be further information to come regarding trainings. Wood mentioned that ACE is for child enrichment money for students from ages 6 to 18 years old. She also stated a new law went into effect that School Administration cannot be held liable for embezzlement by the Treasurer. Wood explained that there is an Ohio Leadership Summit coming up that is free. She also mentioned that there is also a Social Emotional Learning virtual conference coming up too. She mentioned keeping log-in sheets for the Title 1 Stakeholder meeting to have in case of Federal audits.
8. **Executive Session** - McElfresh motioned to go into Executive Session. Sikula motioned to approve and McElfresh seconded the motion. All were in favor of going into Executive Session. Motion carried. Executive Session started at 1:05 pm.

McElfresh motioned to leave the Executive Session. Sikula moved to approve and Gaus seconded the motion. All were in favor of leaving the Executive Session. Motion carried. Executive Session ended at 1:18 pm.

McElfresh motioned to adjourn the meeting. Sikula moved the motion and Miller seconded the motion. All were in favor of adjourning the meeting. Motion carried.

Meeting was adjourned at 1:20 p.m.

Rita A. McElfresh  
Board Chair

6/22/22  
Date

JW  
Treasurer

06/22/2022  
Date