



**ACCA Governing Board  
Regular Board Meeting Minutes  
June 22, 2022 12:00 pm**

The meeting was called to order by Rita McElfresh at 12:01 pm.

1. **Roll Call Taken by: Helenthal**  
Present: Rita McElfresh, Tom Gaus, Audrey and Audrey Sikula  
Not Present: Kevin Lacey and Matt Miller (Miller came to meeting at 12:25 pm)
2. **Recognition of Visitors:** Shannon Lusk, Nichole Helenthal, Jim Hudson, Paula Berry, Lori Wood, Paula Berry and Hannah Mast.
3. **Approval of minutes from May 18, 2022 & June 14, 2022 Regular Board Meeting.** McElfresh motioned to approve the minutes. Sikula moved to approve and Gaus seconded the motion. All were in favor of approving the minutes. Motion carried.
4. **Recognition of Awards** - Lusk recognized Helenthal with the "ACCA Above and Beyond Award" for May 2022. She explained that Helenthal has done a good job with helping out. She stepped up to help take on extra math classes, her work on CCIP and the grant writing. She recognized Kelsey Wade as "ACCA Staff Member of the Month" for May 2022. She explained that Brown is our Literacy Coach. She works with smaller groups and individually with students. She substitutes when needed and is always willing to help out. She does a great job. Lusk recognized Sue Franklin as the "ACCA Staff Member of the Month" for June 2022. She is the Student Success Facilitator. She helps with testing, credentialing records and did a wonderful job with the Career Fair in May. She is always willing to help out and lend a hand. Lusk recognized Berry with the "ACCA Above and Beyond Award" for June 2022. Lusk exclaimed that Berry does anything that she is asked to do. She is the most important person in this facility. She is our MVP.
5. **Business of the Treasurer** - Hudson presented the May 2022 Financial Reports for approval. He said that we are right where we need to be. ACCA has an increase of \$129,000 as compared to last year at this time. ACCA will be under budget. The SORCA property premium is a small (\$3,365.00) advantage since we don't own the building. It is only \$200 more per month. McElfresh motioned to approve the May 2022 Financial Reports. Sikula moved to approve and Gaus seconded the motion. All were in favor of approving the May 2022 Financial Reports. Motion carried.

## 6. Business of the Superintendent/Assistant Superintendent

Lusk presented the Semi-Annual Bullying and Harassment Report for January through June 2022. McElfresh motioned to approve the Semi-Annual Bully and Harassment Report. Miller moved to approve and Sikula seconded the motion. All were in favor of approving the Semi-Annual Bullying and Harassment Report. Motion carried.

Lusk recommended accepting the resignation of Mindy Wymer as an Intervention Specialist for the upcoming school year. Lusk read Wymer's resignation letter stating that she needed to focus on her graduate studies. She stated that she enjoyed her time at ACCA. Lusk recommended that Ryan Shepherd be hired for about 20 hours per week at \$15 per hour for the summer. He needs to help answer the phones and other miscellaneous things that need to be done. McElfresh motioned to approve Wymer's resignation and the hiring of Shepherd. Sikula moved to approve and Gaus seconded the motion. All were in favor of approving the resignation of Wymer and the hiring of Shepherd. Motion carried.

Lusk presented the following policies to the Board: The Public Records Policy Resolution, The Public Records Access Policy and the Financial Literacy Policy. McElfresh moved to approve the three policies. Gaus moved to approve and Miller seconded the motion. All were in favor of approving the three policies. Motion carried.

Lusk presented the ACCA Administration Report for approval. The current enrollment is 88 students (29 special education students). Mast explained that there were 3 suspensions and no expulsions. Two of the suspensions were zero tolerance suspensions. Mast explained that the last day of Summer School was today. She mentioned that the students prioritized getting their work completed. They completed several credit recovery courses and test outs. Some of the students sat through summer school to make up attendance hours. Attendance towards the end of the school year was not too bad.

Berry explained that she completed the verification of residency on three students. She stated that all the documents were in order and verified.

Helenthal explained the 21st Century Grant put on a Prom, Graduation and a Cedar Point Field Trip. She explained that Lusk did a great job getting Prom decorations completed and set up with the help of other staff too. There were 56 students who attended Prom. The students had a great time. RoverT Tuxedo came to the school and fit the students for tuxedos. The girls were provided with spray tans, hair styling and manicures by Urban Glow.

Berry verified three residencies and they were all valid.

Helenthal discussed the 21st Century Grant Updates. She stated that the Continuation Grant and New Grant must be submitted by May 27th, but she plans on submitting them on May 25th. She also explained that she is still waiting to hear if we were approved for the Safety Grant.

type of funds can be used for computers that would be jointly used for ACCA students and NC State Students. The ACCA Board thanked Dr. Walters for his time.

5. **Business of the Superintendent/Assistant Superintendent -**

Lusk asked the ACCA Board to approve resolutions for the following:

(Line Items 5-A1 through A3)

*The ACCA Governing Authority Policy Manual (in its entirety) A1*

*2022-2023 ACCA Comprehensive Plan A2*

*ACCA 2022-2023 Enrollment Packet A3*

McElfresh motioned to approve the resolutions for agenda line items 5-A1 through A3. Gaus moved the motion for approval and Miller seconded the motion. McElfresh called the question, all were in favor 3-0, motion to approve the resolutions was carried.

Lusk presented the following Vendor/Agency Contracts and MOUs for Board Approval:

(Line Items 5-B1 through B5)

*Imagine Learning Contract 2022-2023 School Year*

*Ashland County Fair Booth Contract*

*Ashland Public Transit Contract*

*Mental Health and Recovery Board Contract (School Liaison Services)*

*Ashland County Sheriff's Department MOU and Invoice (SRO Services)*

McElfresh motioned to approve the resolutions for agenda line items 5-B1 through B5. Gaus moved the motion for approval and Miller seconded the motion. McElfresh called the question, all were in favor 3-0, motion to approve the resolutions was carried.

Lusk presented the *Memo of Understanding Draft from NC State College (Line Item 5-B6)*. The ACCA Board decided that it would like more time to review the MOU, and it was suggested by Miller that the Board table the MOU and place it on the August 17, 2022 Regular Agenda for approval. McElfresh motioned to have the NC State MOU tabled. Gaus moved the motion to table the NC State MOU and Miller seconded the motion. McElfresh called the question, all were in favor 3-0, motion to table the NC State MOU was carried.

Lusk presented the *2022-2023 District Drill Calendar and District Assessment Calendar (Line Items 5C-1 through C2)* to the ACCA Board for review and approval. The Board reviewed the Calendars. McElfresh motioned to approve the 2022-2023 District Calendars. Gaus moved the motion to approve the 2022-2023 District Calendars and Miller seconded the motion. McElfresh called the question, all were in favor 3-0, motion to approve the 2022-2023 District Calendars was carried.

6. **New Business**

McElfresh proposed the addition of a sixth board member to sit on the ACCA Governing Board. McElfresh introduced the idea of adding Tom Marquette, a former Ashland City Schools Administrator and the Administrator who once was in charge of running the Ashland Alternative School, until it evolved into ACCA (Community School). McElfresh pointed out that adding another Board Member would increase the chances of meeting quorum and that Marquette's

McElfresh motioned to adjourn the meeting. Sikula moved the motion and Gaus seconded the motion. All were in favor of adjourning the meeting. Motion carried.

Meeting was adjourned at 1:07 p.m.

Rita A. McElfresh  
Board Chair

8/3/22  
Date

Jim Hudson  
Treasurer

8/3/22  
Date