



ACCA Governing Board

June 16, 2021

ACCA Conference Room / Virtual Meeting

12:00 pm

Regular Board Meeting Minutes

Meeting was called to order by Kevin Lacey at 12:09 pm.

1. Roll call was taken by Helenthal:

Present: Kevin Lacey, Rita McElfresh, Tom Gaus,
Audrey Sikula, Matt Miller (arrived at 12:11 pm)

2. Recognition of Visitors: Shannon Lusk, Nichole Helenthal, James Hudson, Lori Wood,
Hannah Otto, Sue Franklin

3. Approval of minutes from May 19, 2021 Regular Board Meeting and the May 26,
2021 Special Board Meeting. Lacey proposed to approve the minutes. Gaus moved, and
Sikula seconded the motion. All were in favor of approving the minutes. Motion carried.

4. Award Recognition / Recognition of Donation

Mrs. Susan Franklin was recognized as the ACCA Staff Member of the Month for June
2021. Mr. John Tesso and Mrs. Kaylene Tesso of Crestline were recognized for their
donation of \$100 in gift cards for 2021 ACCA Prom prizes for best dressed and best
costume.

5. Business of the Treasurer

Hudson proposed to approve the monthly financial reports for May 2021. He stated that
ACCA earned \$18.89 interest in April and \$363.04 for FY 2020-2021. He further
explained that increased enrollment will continue to improve cash balance. Sikula moved
the motion and McElfresh seconded the motion. All were in favor of approving the
monthly financial reports. Motion carried.

6. Business of the Superintendent/Assistant Superintendent

Lusk proposed to accept the resignation of Andrew McCoy, Social Studies Teacher.
Lacey asked if there would be an exit interview. He explained that he would conduct an

exit interview with McCoy. Gaus moved, and Miller seconded the motion. All were in favor of accepting the resignation. Motion carried.

Lusk proposed to approve graduation candidate Corrie Ann Pendleton. Gaus moved the motion and McElfresh seconded the motion. All were in favor of approving the graduation candidate. Motion carried.

Lusk proposed to approve the Summer School Staff for June 17th-23rd, 2021 at a rate of \$25 per hour. Summer school hours will be 8:30 am to 12:30 pm for math/literacy remediation and credit recovery. The summer school staff will consist of Hannah Otto, Marilynn Workman and Amy Nalley. Gaus moved the motion and Miller seconded the motion. All were in favor of approving the summer school staff. Motion carried.

Lusk proposed recommendations of personnel and step scales. Several positions will come from ESSER 2 and ESSER 3 until 2024. The new positions will fit what we need. The jobs and job descriptions best help prepared students and their student success plans. ACCA will conduct a yearly analysis to determine if we can continue to afford these positions, but would be in good shape for at least 2 to 3 years. It was agreed to insert a clause that will state that the pay step scale could be amended due to the annual budget.

Position	Type Full-Time (FT) Part-Time (PT)	Salary /Wage	Funding Source	Employee	Credentials
Attendance Specialist	FT (204 days)	\$28,500	ESSR II	Susan Miller	Diploma/1 yr exp
Student Success Facilitator	PT (155 days) 16 hrs/wk	\$21,000	ESSR III	Susan Franklin	Masters/12 yrs exp
EMIS Coordinator/ Student Services	FT (250 days) vac days	\$40,000	General	Paula Berry	2 yrs College /15 yrs exp
Credentials Specialist	FT (184 days)	\$20,500	General	Amy Nalley	Bachelor's/5 yrs exp
Intervention Specialist	FT (190 days) 8-4	\$39,500	Title 1A-572	Joe Moss	Bachelor's/4 yrs exp
Science Instructor	FT (184 days)	\$34,500	General	Marilynn Workman	Masters/1 yr exp
Math Instructor	FT (184 days)	Est \$31,500-\$38,500	Vacant		
Social Studies Instructor	FT (184 days)	Est \$31,500-\$38,500	Vacant		
ELA Instructor	FT (195 days) 8-4	\$32,250	General	Hannah Otto	Bachelor's/2 yrs exp
Dean of Students	Stipend	\$5,000	ESSR II	Hannah Otto	1 yr admin exp (Lead teacher)
Student Success Coach	Stipend	\$5,000	ESSR II	Amy Nalley	
Assistant Superintendent/ Intervention	FT (200 days) 8-4	\$63,500	IDEA-B (516)- General	Nichole Helenthal	Master's 30/14 yrs/2 admin yrs
Superintendent/Instruction	FT (225 days)	\$70,000	General	Shannon Lusk	Master's 30/19 yrs /4 yrs admin alt license
Literacy Coach	PT (179 days) 4.5 hrs/\$90	\$16,110	ESSR III	Possibly Kelsey Wade	Bachelor's/English Degree/1 yr ed
Educational Aide	FT/PT (150/179 days)	\$16,500	Title Funds	Vacant	Diploma/Educational Aide Cert.

Gaus moved the motion and McElfresh seconded the motion. All were in favor of approving the new positions and pay step scale. Motion carried.

Lusk explained that ACCA's current enrollment is 100 students. ACCA did not have any suspensions or expulsions. Paula Berry conducted a verification of residency on 3 students. All 3 students were verified and cleared by Berry.

Helenthal gave an update on the 21st Century Grant. She explained that the FY22 Continuation Grant and FY22 New Aces Initiative Grant were both submitted. ODE has said they will let applicants know by the end of July regarding approval or denial of application. If ACCA does not get the new grant, then we will still use the continuation

grant to work with the Kroc Center for the ACCA students. The cost is \$10,000 for the year and will provide significant after-school opportunities for our students.

7. Sponsor Update

Wood explained that the ARP ESSR application deadline is close. She further explained that we must have 40 students enrolled in order to open, but that we are well above that threshold. The Ohio of School Sponsorship Convocation is August 2nd and 3rd and is virtual. Voting board members must be in person starting July 2021.

Lacey proposed to go into Executive Session at 1:14 pm for the purpose of Personnel Discussion. McElfresh moved the motion and Gaus seconded the motion. All were in favor of going into Executive Session. Motion Carried.

Lacey proposed to end Executive Sessions at 1:55 pm. Miller moved the motion and Sikula seconded the motion. All were in favor of ending the Executive Session. Motion carried.

Lacey proposed to increase Lusk's salary by \$650. Sikula moved the motion and Miller seconded the motion. All were in favor of the increase in salary. Motion carried.


Lacey moved for a motion to adjourn, Gaus motioned for adjournment and McElfresh seconded the motion to adjourn. All were in favor of adjourning the meeting. Motion carried.

The meeting was adjourned at 2:00 pm by Kevin Lacey, 2021 Board President.



ACCA Board Chairperson

8/18/21



ACCA Treasurer

08/18/2021