



ACCA Governing Board
Regular Board Meeting Minutes
August 17, 2022 12:00 pm

The meeting was called to order by Rita McElfresh at 12:00 pm.

1. Roll Call Taken by: Helenthal

Present: Rita McElfresh, Tom Gaus, Audrey Sikula and Matt Miller

Not Present: Kevin Lacey

2. Recognition of Visitors: Shannon Lusk, Nichole Helenthal, Hannah Mast, Jim Hudson, Lori Wood and Adam Schira.

3. Executive Session:

The Board voted to enter into Executive Session for the purpose of Personnel Employment/Charges & Complaints. Gaus motioned to move to executive session at 12:02 pm.. Miller moved to approve and McElfresh seconded the motion. All were in favor of moving to executive session. Motion carried.

Roll call for Executive Session: McElfresh, Gaus, Sikula, Miller, Hudson and Schira were in attendance. The Executive Session ended at 1:15 pm.

4. Business of the Treasurer: Hudson presented the June/July 2022 Financial Reports for approval. He explained that ACCA earned \$411 for investments earnings in June. Hudson will submit the Final Expenditure Reports by 9/22. He mentioned that there are still some Project Cash Requests (PCR) to be processed. Hudson explained that we paid off the rest of Mindy Wymer's contract since she resigned in June to pursue continuing education. He stated that our investment earnings in July were \$415. Our cash balance increased by \$9,000. McElfresh motioned to approve 4A 1-4 (previously 5A 1-4). Gaus moved to approve and Miller seconded the motion. All were in favor of approving the June/July 2022 Financial Reports. Motion carried.

5. Approval of minutes from August 3, 2022 Special Board Meeting. The minutes from the July 1, 2022 Special Board Meeting were tabled until the September Regular Board Meeting. McElfresh motioned to approve the minutes. Sikula moved to approve and Gaus seconded the motion. All were in favor of approving the minutes. Motion carried.

6. Business of the Superintendent/Assistant Superintendent

Lusk presented the resolution for the 2022-2023 Student Parent Handbook. Student Conduct has been modified/elaborated upon. Lusk and Mast worked this summer on the root cause of misbehavior. Restorative Practices will be implemented into the progressive discipline. There

will be a new blue write-up slip for cell phone misuse. A new red, yellow, green system will be implemented in each classroom regarding cell phones, which have been explained to the staff. Lusk explained that social media involved 90% of our behavior issues during the previous school year. There has been a change in verbage for Thursday school. It has been changed to "Reflection School" and it can be held any day of the week after school. Another new addition is the administration station at the end of the hallway that will be supervised by the administrators to deter behavior issues throughout the school day, using implemented restorative practices.. There will be zero tolerance for physical violence and/or aggression towards staff and students. Students will also be referred to our school liaison for wrap around services. McElfresh motioned to approve the resolution. Gaus moved to approve and Miller seconded the motion. All were in favor of approving the resolution. Motion carried.

Lusk presented two individuals to be hired as personnel. Each of these individuals went through extensive background checks during the HR interview process. Lusk recommended Jody Toms for the Attendance Specialist position. This is a 195 day contract for \$31,000. Toms comes with 17 years of experience from Ashland City Schools. She is a college graduate, a previous truant officer, knows DASL and had her background check turned in when interviewed. She was highly recommended by all three references.. Lusk also recommended Ryan Dillard for the Cafeteria Specialist position. This is a 184 day contract for \$16,500. McElfresh motioned to approve the personnel hiring. Sikula moved to approve and Gaus seconded the motion. All were in favor of approving the new personnel. Motion carried.

Helenthal discussed the new food program. She recommended that we approve the SNAP Gourmet contract. This contract is for the 2022-2023 school year. She mentioned that it will take a couple weeks to get this up and running. The students will need to pack at the beginning of the school year until the food service is ready to go. She also recommended that we approve the Cafeteria Logix Contract (3 month/ as needed basis) with Carrie and Greg Beegle, as food program consultatnts. McElfresh motioned to approve the food program contracts. Gaus moved to approve and Miller seconded the motion. All were in favor of approving the food program contracts. Motion carried.

Helenthal recommended that the board approve the MOESC School Psychologist Contract for the 2022-2023 school year. It is \$950 per evaluation as it was the previous year. She explained that this contract is necessary for evaluating students with disabilities. McElfresh motioned to approve the contract. Gaus moved to approve and Miller seconded the motion. All were in favor of approving the contract. Motion carried.

Lusk presented the ACCA Administration Report for approval. The current enrollment is 63 students (21 special education students). She explained that we expect additional students to be enrolling within the next few weeks. Berry completed 3 residency verifications and they were verified.

Lusk explained that the NC State MOU is ready to be signed. Gaus mentioned that we should double check with the landlords before signing the MOU. The MOU was tabled until the next board meeting.

Lusk updated the board about the cleaning, repairs, and updates that took place over the Summer.

Lusk reminded the board that they need to complete the Sunshine Law Training and sign the Conflict of Interest forms. Lusk reminded Miller and Helenthal that they both needed to renew their BCI/FBI fingerprints. Dusk explained that she and Mast went to the OSS Convocation at the beginning of August. They received additional training and updates.

McElfresh motioned to approve the Administrative Report. Gaus moved to approve and Miller seconded the motion. All were in favor of the motion. Motion carried.

7. **Old Business** - A potential board member candidate, Tom Marquette, was nominated by Rita McElfresh at the previous board meeting. Miller explained that he thought it would be a good idea to think about diversifying the board. He felt it would be important to bring on additional member(s) from the business community. McElfresh stated that she believed Marquette would be invested in the board. McElfresh stated that the board will be more visual and involved throughout the upcoming school year.

8 **Sponsor Update** - Wood explained that the board needs to make sure to look at their attendance policy in their bylaws. If a board member misses 3 consecutive board meetings or 5 board meetings in a year, then they can be replaced. She explained that she completed opening assurances with Lusk. The only TA received was for the back door and that was fixed within two hours the same day. The fire and tornado maps need to be replaced. Wood explained Shannon Lusk will be attending monthly Leadership Training this year with Will Parker.

McElfresh motioned to adjourn the meeting. Gaus moved the motion and Miller seconded the motion. All were in favor of adjourning the meeting. Motion carried. Meeting was adjourned at 2:37 p.m.

Rita A. McElfresh
Board Chair

9/21/22
Date

Jim Hudson
Treasurer

9/21/22
Date