



ACCA Governing Board Regular Meeting Minutes
August 18, 2021 12:00 p.m. Rm 109
716 Union St. Ashland, Ohio

The meeting was called to order by Kevin Lacey at 12:07 pm.

1. **Roll call was taken by Helenthal:**

Present: Kevin Lacey, Rita McElfresh, Matt Miller, Audrey Sikula & Tom Gaus

2. **Recognition of Visitors:** Shannon Lusk, Nichole Helenthal, James Hudson, Lori Wood & Hannah Otto.

3. **Approval of minutes from June 16, 2021 Regular Board Meeting.** Lacey proposed to approve the minutes. Gaus moved to approve and McElfresh seconded the motion. All were in favor of approving the minutes. Motion carried.

4. **Business of the Treasurer:**

Hudson proposed to approve the monthly financial reports for June 2021 and July 2021. He stated that we spent \$30,000 less than the previous year. ACCA earned \$18.46 in interest. ACCA's funds are 32.5% higher and under budget at this time.

Hudson also proposed to approve the following 1 year contracts:

Hudson - Treasurer

Kirsten Horst - Payroll

Kristy Downs - Accounts Payable

McElfresh moved the motion and Gaus seconded the motion. All were in favor of approving the financial reports for June and July 2021 and the 1 year contracts for Hudson, Horst and Downs. Motion carried.

5. **Business of the Superintendent / Assistant Superintendent**

Lusk proposed to approve the Revised 2021-2022 District Calendar, 2021-2022 District Testing Calendar, 2021-2022 District Drill Calendar, 2021-2022 District Meeting Calendar, 2021-2022 Professional Development Schedule and the 2021-2022 Student Parent Handbook. Lusk explained that January 3rd was taken off of the revised district calendar. ACCA will have a fire drill on September 9th. The revisions to the student-parent handbook include the mission statement and educational philosophy, core beliefs, staff directory, graduation policy, credit flex, attendance and school safety. A physical copy will be given to students/parents. They will sign that they received it. The handbook will also be available on the school website and it will be under the tab 2021-2022 School Tool Kit.

Miller moved the motion and Gaus seconded the motion. All were in favor of approving the revised district calendar, testing calendar, drill calendar, meeting calendar, professional development schedule and the parent-student handbook. Motion carried.

Lusk proposed to approve the contracts listed below for the 2021-2022 school year.

- Hanna Smith, Social Studies Instructor (\$32,250 / 184 days / B-Y3)
- Kelsey Wade, Literacy Coach, (\$90/day)
- Cameron Davis, Educational Aide (\$25,000/184 days)

Sikula moved the motion, McElfresh seconded the motion. All were in favor of approving the contracts for Smith, Wade and Davis for the 2021-2022 school year. Motion carried.

Lusk proposed to approve the following contracts/services for the 2021-2022 school year.

- School Liaison, Brooke Taylor (Mental Health Recovery Board/Appleaseed)
- School Resource Officer, Deputy Joe Coffey (Ashland Sheriff's Depart.)
- Edgenuity Contract (2021-2022)
- Ashland County Fair Contract (2021-2022)

ACCA is using ESSER funds to have the school liaison full-time for the upcoming school year. Deputy Coffey is returning as the SRO this year. The Edgenuity contract is for an unlimited site license. This is the same service that ACCA has used in the past as they recently changed their company name from OdysseyWare to Edgenuity.

McElfresh moved the motion and Miller seconded the motion. All were in favor of approving the contracts/services for the 2021-2022 school year. Motion carried.

Lusk proposed to approve the ARP ESSER III Resolution (6/24/11) and the Device Deprovision eWaster Recycle 2021. Hudson, Lusk & Helenthal worked on the ARP ESSER III Plan and posted it on 6/24/21, but it is considered a living document and can be revised at any time.

Gaus moved to approve the motion and McElfresh seconded the motion. All were in favor of approving the ARP ESSER III Resolution and the Device Deprovision eWaster Recycle 2021. Motion carried.

The Governing Board discussed mask requirements for the upcoming school year. The board asked for Lusk's input. Lusk voiced that several surrounding school districts, including Ashland City Schools are leaving the decisions up to the parents. Lusk will continue the same health and safety procedures from the previous year. The board agreed upon the guideline "masks are recommended but not required", unless extenuating circumstances call for the appropriate health and safety guidelines. The board discussed and decided to give Lusk or her designee (in her absence) the authority to make the necessary health and safety decisions for the district, should such unforeseen circumstances arise. Lusk noted that hse would continue to use the guidance provided by local and state health officials, and the CDC and monitor trends within the school, city, and county, as well as keep the board informed. Lacey agreed that the decision to have a child wear a mask while in school, should be up to the parent. Sikula noted that keeping the same procedures in place from last year is a necessary caution, and supports the administration efforts.

Lacey proposed that the board give Lusk (or her designee in her absence) the authority to make the appropriate health and safety decisions for the district, including that students "are recommended but not required to wear masks". Gaus moved the motion and McElfresh seconded the motion. All were in favor. Motion carried.

6. **ACCA Admin. Report (Superintendent/Asst. Superintendent/Dean of Students)**

Lusk stated that the current enrollment is 79 students. There were no suspensions or expulsions to report. Summer School went well. Paula Berry completed the verification of residency. She

checked 3 students and was able to verify all 3. Helenthal explained that she will find out in about a week about the status of the new 21st Century Grant. She explained that ACCA will be working with the Kroc Center through the 21st Century Continuation Grant if the new one is not approved. She explained that working with the Kroc Center is a great opportunity for our school and will greatly benefit the students/families. Lusk stated that the STARS data will be available at the next board meeting. She explained that Lusk, Helenthal, Otto, Taylor and Coffey attended QPR training. This training certifies them to train others in QPR for the next 3 years. She thanked the Mental Health and Recovery Board for covering the expenses for the training. Lusk mentioned that Open House / Academic Information Night will be on August 25th from 5 to 7 pm.

7. Sponsor Update

Wood mentioned that if our school needed to close due to COVID, then it's considered a calamity day. It will be considered closed and there is no remote learning option. The State of Ohio is allowing public schools to close due to COVID without using calamity days, but community schools have not been given that option at this time. Wood also explained that ACCA should put our mask mandate in writing and have parents sign it as part of the enrollment process. She said that Opening Assurances went well and that we just need to get some of the ceiling tiles damaged by water replaced and that the fire exit maps need to be marked. She told the board that she can conduct the Ethics and Sunshine Laws training they need at the next board meeting.

Lacey proposed to adjourn the meeting. Gaus moved the motion and McElfresh seconded the motion. All were in favor of adjourning the meeting. Motion carried.

Meeting was adjourned at 12:53 pm.

Rita A. McElfresh
Board Chair

8/30/21
Date

Jim Hudson
Treasurer

08/30/2021
Date