

**Governing Board Special Meeting Minutes**  
**July 17, 2019 6:00 p.m.**  
**Ashland County Community Academy**  
**716 Union St., Ashland, OH 44805**

**ROLL CALL**

The Special meeting of the Ashland County Community Academy Governing Authority was called to order by Chairperson Tom Gaus at 6:00 p.m. Members present were Tom Gaus, Kevin Lacey, Rita McElfresh, and Matt Miller. Steve Brown was absent.

**OTHERS IN ATTENDANCE:** Allen Wilson, Jim Hudson, Lori Wood

**MEETING MINUTES**

Moved by Lacey, seconded by McElfresh to approve the minutes of the June 19, 2019 regular meeting as presented and attached hereto and incorporated herein by reference. All say aye.

**BUSINESS OF THE TREASURER**

Moved by McElfresh, seconded by Lacey to approve the following financial reports:

- Check Register
- Cash Summary
- Employment of Kristy Downs Accounts Payable
- Employment of Jacqui Pursley Payroll
- Treasurer's Bond in the amount of \$100,000

All say aye

**TREASURER DISCUSSION ITEMS**

The Treasurer shared updates on:

- Accounts Payable (Edge Software)
- Payroll
- Health Insurance
- Training for staff

**SPONSOR REPORT**

Lori Wood, Sponsor Representative shared her report on the following:

- Opening Assurance requirements
- Occupancy Permit
- Food Permit
- Liability Insurance
- Office of School Sponsorship Convocation on August 6<sup>th</sup> and 7<sup>th</sup>

**BUSINESS OF THE SUPERINTENDENT**

Moved by Miller, seconded by Lacey to approve the following:

- Resignation of Allen Wilson, ACCA Superintendent
- Emergency Operations Manual

All say aye

## SUPERINTENDENT DISCUSSION ITEMS

The Superintendent shared updates on the following:

- Administrative Transition Process
- Building inspection and occupancy permit

## EXECUTIVE SESSION

Motion by Miller, seconded by Lacey to enter into Executive Session at 6:49 p.m. to discuss the employment of personnel. All say aye

The Board adjourned from Executive Session at 7:28 p.m. Motion by Miller, seconded by Lacey. All say aye.

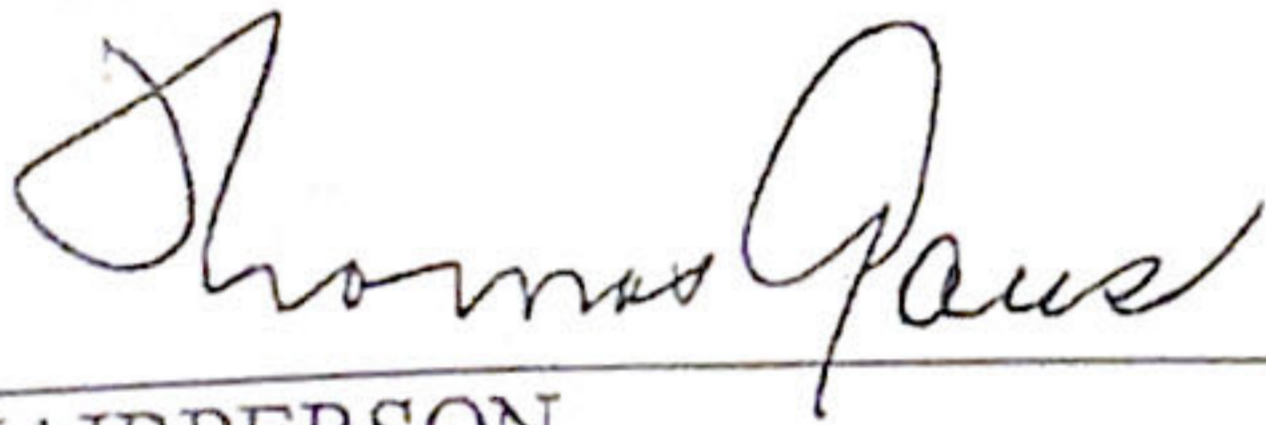
## EMPLOYMENT

Motion by Lacey, seconded by McElfresh to employ the following administrative personnel. All say aye:

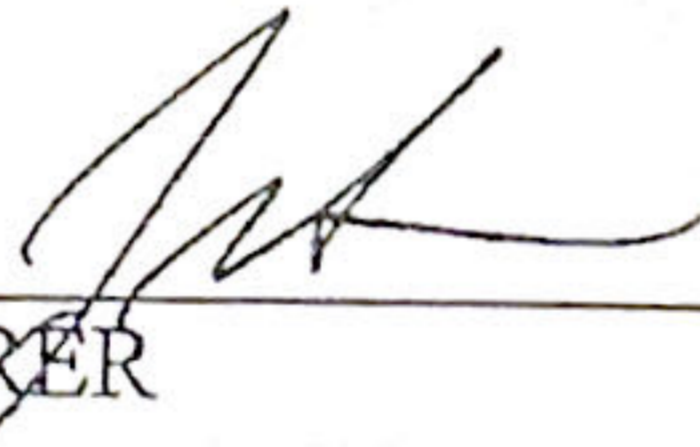
- Shannon Lusk (Director)
- Nichole Helenthal (Assistant Director)

## ADJOURNMENT

Motion by Miller, seconded by McElfresh to adjourn at 8:33 p.m. All say aye.



CHAIRPERSON



TREASURER