



ACCA Governing Board
Regular Board Meeting Minutes
September 21, 2022 12:00 pm

The meeting was called to order by Rita McElfresh at 12:06 pm.

1. **Roll Call Taken by: Helenthal**
Present: Kevin Lacey, Rita McElfresh, Tom Gaus, Audrey Sikula and Matt Miller
2. **Recognition of Visitors:** Shannon Lusk, Nichole Helenthal, Jim Hudson, Tom Marquette, Maureen Businger
3. **Approval of Minutes for the July 1, 2022 Special Board Meeting and for the August 17, 2022 Regular Board Meeting.** McElfresh motioned to approve the minutes. Gaus moved to approve and Lacey seconded the motion. All were in favor of approving the minutes. Motion carried.
4. **Recognition of Kevin Lacey, Governing Authority Member and President**
McElfresh recognized Lacy for his years of service on the board and for serving as President. He explained that he has really enjoyed being on the board and that he is resigning from the board as he has started coaching football. McElfresh motioned to approve the resignation of Lacey from the board. Gaus moved to approve and Miller seconded the motion. All were in favor of approving Lacey's resignation. Motion carried.

McElfresh motioned for a resolution to approve the appointment of Rita McElfresh as the new Board President. Gaus moved to approve and Miller seconded the motion. All were in favor of the resolution for the appointment of McElfresh as the new Board President. Motion carried.

McElfresh motioned for a resolution to approve the appointment of Audrey Sikula as the new Board Vice-President. Miller moved to approve and Gaus seconded the motion. All were in favor of the resolution for the appointment of Sikula as the new Board Vice-President. Motion carried.

5. Approval of New Governing Authority Member

McElfresh motioned to approve Thomas Marquette as the new governing board member. Gaus moved to approve and Lacey seconded the motion. All were in favor of the resolution for the appointment of Marquette as the new Governing Authority Member. Motion carried.

There was discussion that the board would like to find another individual that is from the business industry to be on the board. Miller mentioned it is important to have individuals from diverse areas.

Lacey explained that he would be leaving the meeting and thanked everyone again. Lacey left at 12:50 pm.

The Board voted to enter into Executive Session for the purpose of Hiring a Public Official and Discussing a Service Agreement (contract). Gaus motioned to move to executive session by McElfresh at 12:50 pm. Sikula and Gaus moved to approve and McElfresh seconded the motion. All were in favor of moving to executive session. Motion carried.

6. Executive Session.

Roll call for Executive Session: McElfresh, Gaus, Sikula, Miller, Hudson, Marquette and Bursinger were in attendance. The Executive Session ended at 1:13 pm.

7. Governing Board Recommendation. Board discussion ensued and went back into executive session. Miller then made a motion to go into Executive Session. Sikula moved to approve the motion and Gaus seconded the motion. All were in favor of moving to executive session. Motion carried.

Roll call for Executive Session: McElfresh, Gaus, Sikula, Miller, Hudson, Marquette, Bursinger and Lusk. The Executive Session ended at 1:41 pm.

McElfresh moved to approve the Education Consultant Contract with Jamie Lormeau. Sikula moved to approve the motion and Gaus seconded the motion. All were in favor of approving the Education Consultant Contract. Motion carried.

8. Business of the Treasurer. Hudson presented the August 2022 Financial Reports for approval. He explained that ACCA earned \$565 in interest. The cash balance increased 1.5%. Our cash balance has increased every year since 2019. He mentioned that this is due to the hard work of Lusk and Helenthal. Hudson explained that the gap audit has started. The Julian Group will do that again. The FER have been completed for CCIP and we do have some carryover. Next month

our budget for compliance purposes. He explained that Rebecca Vogler recommended that we start a financial committee. He wanted to know if the board would like to do that. The board members mentioned they were interested, but no decisions were made at the time. Then, Lusk mentioned that she is taking a finance class this summer. McElfresh motioned to approve 8A 1-4. Miller moved to approve and Gaus seconded the motion. All were in favor of approving the August 2022 Financial Reports. Motion carried.

9. Business of the Superintendent/Assistant Superintendent

Lusk presented the North Central State College MOU for approval. McElfresh immediately stated that she would be abstaining from the voting on the MOU. Lusk mentioned that everything is in place for the memo of understanding. She stated that they want to do a press release. Gaus motioned to approve the MOU. Miller moved to approve and Sikula seconded the motion. All were in favor of approving the MOU. Motion carried.

Helenthal presented the Presence Learning Services contract for special education services. The cost is \$1,260 annually. This will help with communicative assistance for students with disabilities. McElfresh motioned to approve the Presence Learning Services contract. Miller moved to approve and Sikula seconded the motion. All were in favor of approving the contract. Motion carried.

Lusk presented the Mid-Ohio Educational Service Center Membership for approval. She explained that this would give us access to the sub list and PD opportunities too. The cost is \$1,500 annually. McElfresh motioned to approve the Mid-Ohio Educational Service Center Membership. Gaus moved to approve and Sikula seconded the motion. All were in favor of approving the membership. Motion carried.

Lusk presented two resolutions for approval for district compliance. She mentioned that the first resolution was for the Special Education Policy Manual. She explained that Helenthal worked very hard on the The Special Education Policy Manual and asked if anyone had questions for Helenthal. Noone had any questions regarding the manual. The second resolution was for the Testing exceeding 2%. McElfresh motioned to approve the two resolutions. Miller moved to approve and Gaus seconded the motion. All were in favor of approving the two resolutions. Motion carried.

Miller had to leave the meeting at 1:51 pm.

Businger mentioned that before we approve the resolution that we need to designate a Transportation Coordinator. McElfresh motioned to appoint Berry and Lusk as the Transportation Coordinators. Sikula moved to approve and Marquette seconded the motion. All were in favor of approving Berry as the Transportation Coordinator. Motion carried.

Lusk presented a resolution to approve the Loudonville Transportation Route for 2022-2023. McElfresh motioned to approve the resolution for the Loudonville Transportation Route. Sikula moved to approve and Marquette seconded the motion. All were in favor of approving the resolution. Motion carried.

Lusk presented the Approval of Personnel as a 21st Century Grant After-School Program tutor at \$15 per hour. The personnel up for approval includes: Hanna Smith, Hannah Mast, Joe Moss, Ryan Shepherd, Marilynn Brown, Kelsey Wade and Amy Nalley. McElfresh motioned to approve the tutors. Gaus moved to approve and Sikula seconded the motion. All were in favor of approving the 21st Century After-School tutors. Motion carried.

Lusk explained that Helenthal is going to start a program to get certified in a Career-Based Intervention (CBI) Program. The school is paying for the certification. Helenthal will be adding CBI endorsement on her professional license.

ACCA Administration Report (Superintendent/Asst. Superintendent/Dean)

Our current enrollment is 70 students. Our enrollment at this time last year was 66 students. N We have not had any suspensions or expulsions. We have had 98% of our students tested for the STARs reading assessment and 95% tested for the STARs math assessment. Berry completed the verification of residency and the three students she checked were valid. Helenthal gave some 21st Century Grant Updates. She explained that Dr. Walters will no longer be able to evaluate the grant due to conflict of interest. She explained that the afterschool program will start next month. She mentioned that several exciting things will be happening this year and she will explain more next month. Lusk explained that we exceeded standards for the gap closing and our graduation rate. The Instructor/Aid Walkthroughs were completed for all staff during the third week of school. She explained that there is an inservice day on Friday. The staff will be trained on pedagogy and project-based learning. Helenthal explained that the equipment for the Food Program was recently received. It has taken longer than expected due to the equipment being lost during shipment. Helenthal mentioned that Carrie and Greg Beegle will be coming to the school to start training Ryan Dillard. She stated that she will keep the board updated as things change. Lusk announced that the IDEA Special Education Public Meeting (Title I - 2022-2023) will be held September 30th at 2:45 pm.

McElfresh motioned to approve the Administration Report. Sikula moved to approve and Marquette seconded the motion. All were in favor of approving the Administration report. Motion carried.

10. **Sponsor Update** - Businger reminded the board to make sure to have their Sunshine Law Training completed. She said she can send a link for the free online training. She asked if we were applying for the Safety Grant. Helenthal stated that she was applying for the safety grant. Businger asked if we had a resolution to approve the Safety Grant. We informed her that we still needed to approve the resolution for the Safety Grant.

McElfresh motioned to approve the resolution for the School Safety Grant. Gaus moved the motion and Marquette seconded the motion. All were in favor of the resolution for the School Safety Grant. Motion carried.

Businger stated that Lori would be back for the next board meeting. She explained that she enjoyed attending the meeting today.

11. **Board President's Report** - McElfresh explained that she will table her report until the next board meeting.

McElfresh motioned to adjourn the meeting. Sikula moved the motion and Gaus seconded the motion. All were in favor of adjourning the meeting. Motion carried. Meeting was adjourned at 2:13 p.m.

Rita A. McElfresh
Board Chair

11/16/22
Date

JM
Treasurer

11/16/2022
Date