



**GOVERNING BOARD REGULAR MEETING AGENDA**  
**September 23, 2020 12:00 p.m.**  
**Virtual Meeting**  
**716 Union St. Ashland, OH 44805**

1. Roll Call
2. Recognition of Visitors
3. Approval of Minutes from August 26, 2020 Special Board Meeting
4. Business of the Treasurer
  - A. Monthly Financial Reports -
    1. Budget vs. Actual
    2. Bank Reconciliation
    3. Check Register
    4. Cash Summary
  - B. Contract
    1. Houston Services Contract
  - C. Guidelines
    1. Administrative Guidelines for Personnel Benefits
5. Business of the Executive Director
  - A. Approval the following:
    1. Plans/Policies/Resolutions:
      - a. Reporting of Instances of COVID-19 Policy/Resolution
      - b. Career Advising Policy/ Resolution
      - c. Parental Involvement Policy/ Resolution
    2. 21st Century Grant Tutoring/ \$15 per hour
      - a. Hannah Otto
      - b. Amy Nalley
      - c. Haliagh Dean
      - d. Shannon Lusk
      - e. Nichole Helenthal
      - f. Marilyn Workman
      - g. Susan Miller
      - h. Andrew McCoy
      - i. Paula Berry
      - j. Sue Franklin

3. 21st Century Grant Stipends
  - a. Hannah Otto, Student Leadership and Academic Engagement \$2,500
  - b. Amy Nalley, 21st Century Grant Program Coordinator \$5,000
  - c. Haleigh Dean, Reading and Math Enrichment Specialist, \$1,000
  - d. Marilyn Workman, STEM Enrichment, \$1,000
  - e. Andrew McCoy, Athletic Clubs Coordinator, \$1,000
  - f. Paula Berry, Family Engagement Coordinator, \$1,000
  - g. Shannon Lusk, Performance/Fine Arts Director, \$1,000
  - h. Nichole Helenthal, 21st Century Site Director, \$4,000
  - i. Sue Franklin, Career Connections Specialist, \$500
  - j. Susan Miller, Student Mentoring, \$250
  - k. Dr. Howard Walters, 21st Century Evaluator, \$4,000
4. Transference of Sick Days
  - a. Helenthal (15 days)/Lusk (15 days) transferred to Marilyn Workman
5. Contract
  - a. School Liaison

B. Director's/Assistant Director's Report:

1. Current Enrollment
2. Suspensions/Expulsions
3. Verification of Residency
4. 21st Century Grant Updates
5. Updates/Announcements  
-Safety Drill

C. Discussion Items

1. OSS contract renewal letter/board intent to renew

6. Sponsor Update

7. Adjournment