

**ASHLAND COUNTY**  
**ACCA**  
**COMMUNITY ACADEMY**  
ACCA Governing Board

April 22, 2020

Virtual Meeting

12:00 p.m.

**Regular Board Meeting Minutes**

**The Regular Board Meeting was called to order by Tom Gaus, Board President  
at 12:00 p.m.**

**1. Roll Call**

Roll was taken by Shannon Lusk:

Present: Tom Gaus, Rita McElfresh, Kevin Lacey

**2. Recognition of Visitors:** Shannon Lusk, Nichole Helenthal, James Hudson, Lori Wood, Brian Burkhardt

**3. Approval of the Minutes from March 25, 2020 Regular Board Meeting:** Gaus moved for a motion to approve the minutes, McElfresh motioned, and Lacey seconded the motion. All were in favor of approving the minutes.

**4. Business of the Treasurer**

Monthly Financial Reports (April) - Hudson reported that the ADM was listed at 95.53. With an increase in enrollment, use of Title Program funds, reduction in costs such as services and supplies, leading to financial improvement.

Hudson asked Wood if there were any foreseeable budget cuts coming down from the State, a possible 2%-20% reduction is possible but not confirmed. Hudson felt it would be responsible to anticipate a 5%-10% cut in funding, and he would reflect that within the 5-Year Forecast next month.

Hudson asked that the board approve the monthly financial reports for April 2020. Gaus moved for a motion, Lacey motioned to approve the financials presented by Hudson, and McElfresh seconded the motion. All were in favor of approving the April Financials for 2020.

Hudson asked for the approval of the Tri-County ESC/TCCSA Contract, there were 9 vendors who responded to bids, but TCCSA was the most reasonable/E-Rates will help with costs. It will give the school an additional 5-6 Wi-Fi access points, which will improve internet access. Gaus moved for a motion to approve TCCSA Contract, McElfresh, motioned, and Lacey seconded. All were in favor of approving the motion.

**5. Business of the Director**

Lusk asked that the list of Graduation Candidates be tabled until next board meeting. Gaus moved for a motion, Lacey motioned, and McElfresh seconded. All were in favor of tabling until next meeting.

Gaus asked Lusk to begin looking at alternative dates for Graduation, large venue, 6ft apart, no more than 10 people

Lusk and Helenthal gave the Director's Asst. Director's Report to the Board.

Lusk reported that current enrollment was at 114 students. There were no Suspensions and there were no Expulsions. Mrs. Berry pulled three random students for verification of residency for the Month of April and all students had the required paperwork.

Helenthal reported that she was continuing to work on the continuation grant and desk review, and speaking with consultants about what to expect, pertaining to the 21st Century Grant for the remainder of the school year. Both Lusk and Helenthal have continued to work on Student Success Plans and the Emergency Education Plan now that school buildings will not open for the remainder of the year. Lusk has been conducting audits on each potential candidate for Graduation.

Gaus moved for a motion to approve the Director's/Asst. Director's Report, Lacey made the motion, and McElfresh seconded that motion. All were in favor of approving the Director's/Asst. Director's Report.

**6. Sponsor Update:**


Lori Wood gave the Sponsor Update, reminding ACCA about Graduation seals (if pertinent), she also shared what other community schools are doing for graduation such as graduating two students at a time, virtually, streaming live. She was impressed with ACCA Administration and Staff with their upkeep of student work logs and communication logs during distance learning. A reminder to check with EMIS Coord. And make sure there are no changes to be made before the deadline in May. Wood informed the Board, specifically Lusk and Helenthal about the Opportunities Grant (non-competitive), if they had time to get it completed. Wood also stressed to the Board to stay a Brick and Mortar, DORP designation as opposed to Blended Learning. Next school year's protocol may be uncertain and include social distancing and limited school building exposure for students, keep up to date and begin to plan as much as you can for these situations. Seniors (possibly some Juniors) until Sept 30th, 2020 to complete the new grad requirements due to COVID-19. Also, the Five-Year Forecast is due next month.

Gaus moved for a motion to adjourn, Lacey motioned for adjournment, and McElfresh seconded the motion to adjourn.

**The meeting was adjourned at 12:55 p.m. by Tom Gaus, 2020 Board President.**

  
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ACCA Board Chairperson

5-20-2020  
Date

  
\_\_\_\_\_  
ACCA Treasurer

5-20-2020  
Date