



**ACCA Governing Board  
Regular Board Meeting Minutes  
May 15, 2024 12:00 pm**

The meeting was called to order by Rita McElfresh at 12:04 pm.

**1. Roll Call Taken by: Helenthal**

Present: Rita McElfresh, Audrey Sikula, Tom Marquette, Tom Gaus and Matt Miller

**2. Recognition of Visitors:** Shannon Lusk, Nichole Helenthal, Jim Hudson, Maureen Businger, Hannah Mast

**3. Approval of Amended Minutes from the April 10, 2024 Board Meeting**

McElfresh motioned to approve the April 10, 2024 amended meeting minutes. Gaus moved to approve and Marquette seconded the motion. All were in favor. Motion carried.

**4. Business of the Treasurer**

**5. March 2024 Financial Reports**

Hudson discussed the April 2024 Financial Reports (Budget vs Actual, Bank Reconciliation, Check Register and Cash Summary). The District Earned \$1,418.64 of interest in March for total interest earnings of \$1,418.64 in FY 2023-24 (123% of RY 2022-23 total earnings). The forecasted funds increased by 1.5% from March to April or by \$10,070. In comparison to FY 2023, the ending cash balance for April is 36.5% higher for FY 2024; a net increase of \$184,130. The ending cash balance for all funds decreased by 0.0% or by \$292 from March to April. The District's fiscal year-to-date expenditures are \$26,693 less in comparison to last April.

**6. 5 Year Forecast Resolution**

Hudson discussed the 5 year Forecast Resolution. The board asked questions and there was some discussion. Hudson mentioned that he is very happy with the financial status of the district at this time.

**7. Hevener Consulting, LLC for CCIP Services**

Hudson explained that he recommends a contract with Hevener Consulting, LLC for CCIP Services. They will help us navigate the CCIP system. They will work with Helenthal before her contract ends.

**8. Monthly Consolidated Funding Resolution**

RESOLVED, that the Board of Directors approves the Consolidated Funding Application as presented and authorizes expenditures substantially in accordance with the application.

McElfresh motioned to approve 4A, 4B, 4C and 4D. Miller moved to approve and Sikula seconded the motion. All were in favor. Motion carried.

**9. Business of the ACCA Administration**

**A. Resolution to approve 2024 ACCA Graduates**

Approval of the List of Graduates for June 8, 2024

Lusk presented the list of the graduates to the board for June 8, 2024.

Asher Shumard	12 <sup>th</sup>
Bryor Walsh	12 <sup>th</sup>
Wesley McMillen	12 <sup>th</sup>
Reece Manion	12 <sup>th</sup>
Addison Short	12 <sup>th</sup>
Ashley Campbell	12 <sup>th</sup>
Dakoda Harris	12 <sup>th</sup>
Hannah Frisby	12 <sup>th</sup>
Brittany Riddle	12 <sup>th</sup>
Lillian Powell	12 <sup>th</sup>
Wyatt Pry	12 <sup>th</sup>
Ricky Reynolds	12 <sup>th</sup>
Sophia Dexter	12 <sup>th</sup>
Rebecca Kenneally	12 <sup>th</sup>
Isabella Anderson	12 <sup>th</sup>
Ryann Watts	12 <sup>th</sup>
Isaiah Butler	12 <sup>th</sup>
Zach Shomate	12 <sup>th</sup>
Gavin VanZile	12 <sup>th</sup>
Logan Brown	12 <sup>th</sup>
Trevor Smail	12 <sup>th</sup>
Maryah Brindle	12+
Drew Potter	11 <sup>th</sup>
Steven Kimrey	11 <sup>th</sup>
Riley Ison	11 <sup>th</sup>
Austin Coon	11 <sup>th</sup>
Zoey Brewer	11 <sup>th</sup>
Genesis Palmer	11 <sup>th</sup>
Oakley Kendall	11 <sup>th</sup>

McElfresh motioned to approve 5A. Gaus moved to approve and Marquette seconded the motion. All were in favor. Motion carried.

## **B. Superintendent's Personnel Recommendations**

### 1. Stipends

- a. Hannah Mast, Interim Principal, \$1,500 (effective immediately - 7/31/24)
- b. Hannah Mast, Testing Coordinator, \$500
- c. Marilyn Brown, Testing Coordinator, \$500

McElfresh motioned to approve the stipends mentioned in 5B. Sikula moved the motion and Miller seconded the motion. All were in favor of the motion. Motion carried.

### 2. Administrative Contract Approval for 2024-2025 School year

- a. Hannah Mast, Dean of Students, 10-12 ELA, 2 Year Contract
- b. Marilynn Brown, Lead Teacher, Science & Math, 2 Year Contract

### 3. Instructional Contract Approval for 2024-2025 School Year

- a. Hanna Smith, Social Studies, 2 year Contract
- b. Kelsey Wade, 7-9 ELA/Credentialing, 2 Year Contract

### 4. Instructional Support Approval for 2024-2025 School Year

- a. Ryan Shepherd, Virtual Learning Coordinator/Monitor, 2 Year Contract

Lusk motioned to approve the contracts mentioned in 5B2, 5B3 and 5B4. Marquette moved the motion and McElfresh seconded the motion. All were in favor of the motion. Motion carried.

### 5. Resignations

- a. Susan Franklin, Student Success Facilitator ('23-'24)

The board decided to table Franklin's resignation until the next board meeting.

- b. Joe Moss, Intervention Specialist ('23-'24)

McElfresh motioned to accept Joe Moss's resignation (5b) at the end of his current contract. Gaus moved the motion and Sikula seconded the motion. All were in favor of the motion. Motion carried.

## **C. Organizational Recommendations**

1. Abolition of the Student Success Facilitator position for 24-25 (effective 7/31/24).

The board decided to table the abolition of the Student Success Facilitator position until the next board meeting.

2. Abolition of the Assistant Superintendent's position (effective 7/31/24). McElfresh motioned to accept the abolition of the Assistant Superintendent's position effective 7/31/24. Gaus moved the motion and Sikula seconded the motion. All were in favor of the motion. Motion carried.

#### **D. Interim Principal's Personnel Recommendations**

1. Non-Instructional Staff
  - a. Jody Toms, Attendance Specialist, 1 year contract
  - b. Hailey Campbell, Administrative Assistant, 1 year contract
  - c. Ryan Dillard, Cafeteria Specialist/Educational Aide, 1 year contract
  - d. Ethan Sells, Assurances Specialist/Educational Aide, 1 year contract

**Mast** motioned to approve 5D-1a through 5D-1d. Sikula moved the motion and McElfresh seconded the motion. All were in favor of approving the motion. Motion carried.

#### **E. Discussion Items**

1. ACCA Organizational Chart 2024-2025 (proposed)
  - a. New Position
    1. Principal
    2. Dean of Academics
    3. Director of Special Education and Compliance

Lusk explained the proposed Organizational Chart for the 2024-2025 school year. The board discussed this and wanted to table it for further discussion at the next board meeting.

#### **F. Vendor Contracts/Agreements**

1. Ashland County Fairgrounds: Fair Booth (Fall 2024)
2. AU Contract - Rental of Trustee's Room for Graduation on 6/8/24 at 1:00 pm.

McElfresh motioned to approve 5F-1 and 5F-2. Marquette moved the motion and Sikula seconded the motion. All were in favor of approving the motion. Motion carried.

Lusk discussed the Superintendent's report which included the current enrollment, verification of residency, suspension/expulsions, student discipline, PBIS, Compliance, Trainings and Updates/Announcements.

Helenthal discussed the Assistant Superintendent's Report which included Special Education information, technology, grants and updates on the Transition Process.

#### **6. Sponsor Update**

Businger discussed the sponsor updates for ACCA. The board asked some questions and there was further discussion about the updates.

7. **Executive Session**

McElfresh motioned to go into Executive Session for the purpose of the employment of an employee or official. Marquette moved the motion and Gaus seconded the motion. All were in favor of approving the motion. Motion carried.

Roll call: McElfresh, Sikula, Gaus, Marquette

The Executive Session began at 12:45 pm.

McElfresh motioned to go out of Executive Session at 1:10 pm.

1. McElfresh motioned to accept the letter of resignation from Amy Nalley. A limited per diem contract was approved for the remainder of the school year.
2. McElfresh motioned to grant the Superintendent the authority to make organizational changes at will and inform Helenthal of expectations set forth for a smooth transition of job duties.

Sikula moved both motions and Marquette seconded both motions. All were in favor of the motion. Motion carried.

McElfresh motioned to adjourn the meeting. Gaus moved to motion and Sikula seconded the motion. All were in favor of the motion. Motion carried.

Meeting was adjourned at 1:27 pm.

Rita A. McElfresh  
Board Chair

07/03/24  
Date

JH  
Treasurer

07/03/2024  
Date