



**ACCA Governing Board  
Special Board Meeting Minutes  
July 3, 2024 1:00 PM**

The meeting was called to order by Rita McElfresh at 1:06 pm

**1. Roll Call Taken by: Helenthal**

Present: Rita McElfresh, Audrey Sikula, Tom Gaus , Tom Marquette and Matt Miller

**2. Recognition of Visitors:** Dr. Donne Copenhaver, Maureen Businger, Nichole Helenthal, Jim Hudson and Bob Hevener

**3. Approval of an Agenda Item:** McElfresh motioned to approve the agenda. Gaus moved to approve and Sikula seconded the motion. All were in favor. Motion carried.

**4. Approval of Minutes from the June 21, 2024 Special Board Meeting**

There was some discussion about the minutes. Then McElfresh motioned to approve minutes. Marquette moved to approve and Gaus seconded the motion. All were in favor. Motion carried.

**5. Business of the Governing Board**

- a. Organizational Plan
- b. Update on Resignation and Returning Staff
- c. Status of Applications for Open Positions

The board discussed the Organizational Plan, Updates on Resignations and Returning Staff and Status of Applications for Open Positions.

**6. New Business - Dr. Copenhaver**

Copenhaver explained that he didn't have any new business to add at this time.

**7. Business / Finance - Mr. Hudson**

- a. Treasurer Bond - \$50,000
- b. Schools of Ohio Risk Sharing Authority (SORSA)

Hudson motioned to approve 7a and 7b. Gaus moved to approve and Sikula seconded the motion. All were in favor. Motion carried.

**8. Personnel - Mr. Hevener**

- a. Certified Staff Contracts
  - 1. Brett Lepley - Intervention Specialist (One Year Contract)
  - 2. Dr. James Henery - ELA Teacher (One Year Contract)
  - 3. James Hudson - Treasurer (One Year Contract)
  
- b. Classified Staff Contracts
  - 1. Elizabeth Snook - Paraprofessional (One Year Contract)
  - 2. Kristy Downs - Accounts Payable (One Year Contract)
  - 3. Kristin Horst - Payroll (One Year Contract)
  
- c. Classified Staff Resignation
  - 1. Ethan Sells - Maintenance / Custodial  
Sells submitted his resignation with his late day being July 15, 2024.

Hevener motioned to approve 8a 1-3, 8b 1-3 and 8c 1. There was some discussion by the board. Gaus moved the motion and McElfresh seconded the motion. All were in favor. Motion carried.

**9. Sponsor Update**

Busingers explained that there was no update at this point.

**10. Superintendent's Report - Dr. Copenhaver**

- a. Mid-Ohio ESC Membership Contract '24-'25
- b. OdysseyWare usage
- c. Camera Access Policy Language

There was some discussion regarding the Superintendent's Report. It was mentioned that the Camera Access will be limited to the School Resource Officer (SRO) and Superintendent.

Copenhaver motioned to approve 10 a, b and c. Gaus moved the motion and Marquette seconded the motion. All were in favor. Motion carried.

**11. Executive Session**

McElfresh motioned to go into Executive Session to consider the appointment or compensation of a public employee. Miller moved the motion and Sikula seconded the motion. All were in favor of approving the motion. Motion carried.

Roll call: McElfresh, Sikula, Gaus, Miller and Marquette.

The Executive Session began at 1:37 p.m.

McElfresh motioned to go out of Executive Session at 2:54 p.m. Marquette moved the motion and Gaus seconded the motion. All were in favor of the motion. Motion carried.

**12. Personnel**


a. Sue Franklin

McElfresh motioned to adjourn the meeting. Gaus moved to motion and Sikula seconded the motion. All were in favor of the motion. Motion carried.

Meeting was adjourned at 2:58 pm.

  
Board Chair

  
Date

  
Treasurer

  
Date